

**ANNUAL QUALITY ASSURANCE  
REPORT OF THE IQAC**

**2010-2011**

## **Part A**

### **PLAN OF ACTION CHALKED OUT BY IQAC IN THE BEGINNING OF THE YEAR TOWARDS QUALITY ENHANCEMENT**

#### **Introduction**

The college has always strived towards enhancing a life-oriented education that empowers the teacher trainees to be agents of transformation and development at different levels of life. The plan of action chalked out in the beginning of the year 2010 -2011 is as follows:

#### **At the UGC Level**

- ❖ To send proposals to the UGC in order to get financial support for procuring technological devices.
- ❖ To send proposals to the UGC to conduct a National Workshop on 'Research Methodology'.

#### **At the College Level**

- ❖ To enhance quality in the teaching learning process, all the faculty members and students should again expertise in using computers and LCD projectors.
- ❖ Give training in life skills for the teacher trainees.
- ❖ Consultative interaction with Heads of Institutions and teachers of Practice Teaching schools.
- ❖ Revamp the visits to different institutions catering to children with diverse needs.
- ❖ To get the feedback from students at the end of the course.
- ❖ To provide placement services for the trainees and related consultancy according to individual requirement.
- ❖ To introduce community based work with student involvement.
- ❖ To provide individualized training for children with learning disabilities.
- ❖ To participate in awareness programmes based on Human Rights education, women empowerment etc.
- ❖ To prepare the M.Ed. students to construct a Question Bank for NET Exam in Education.
- ❖ To evolve an intensive NET Coaching programme.
- ❖ To initiate activities of IGNOU Study Centre.
- ❖ To arrange interfaces with educationists from abroad.

## **Part B**

### **1. ACTIVITIES REFLECTING THE GOALS AND OBJECTIVES OF THE INSTITUTION**

The institution aims at producing value-oriented and socially conscious women teachers. The following activities have been introduced to realize the goals and objectives:

- Provision of classes for developing moral values.
- Arranging common prayer sessions to propagate religious tolerance.
- Retreats and Life Guidance Programmes to ensure quality in human life.
- Visit to Homes for the aged, destitutes and those who are physically and mentally challenged.
- Conducting visits to Juvenile Home and including them in cultural programmes.
- To encourage inclusive education by running a Learning Disability Centre which caters to learning problems among school children.
- To initiate a Tailoring Centre for women who belong to the underprivileged section in the locality.
- In order to give basic knowledge in computer application, a Computer Centre is functioning for the economically backward women in the locality.
- Days of national and international importance are celebrated in a befitting manner to develop global outlook.
- Orientation programme regarding the B.Ed. curriculum is conducted at the beginning of the academic year.
- The students are encouraged to participate in Inter- Collegiate and Intra- mural competitions in order to enhance their co-curricular abilities.
- To foster women empowerment by initiating activities based on Women Cell.

### **2. NEW ACADEMIC PROGRAMMES INITIATED (UG AND PG)**

#### **a. Graduate level**

1. Semesterisation of B.Ed. Course is being practised.
2. Add- on Courses that have been initiated are listed below.
  - a. UGC sponsored Certificate Course on Counsellor Training
  - b. Yoga
  - c. Certificate Course in Communicative English

## **b. Postgraduate level**

1. Semesterisation of M.Ed. has been implemented.

### **3. INNOVATIONS IN CURRICULAR DESIGN AND TRANSACTION**

The human resources of the college have always played an active role in curricular design and transaction. Teachers have been participating at various levels in curriculum designing and discussion. Our senior teachers have participated consistently as Members of Board of Studies and other Academic bodies of Mahatma Gandhi University.

- Dr. Sr.Philomina Thomas, Principal – Member of Board of Studies in Education of Mahatma Gandhi University.
- Faculty of this Institution are Members of Syllabus Committees for Restructuring of the B.Ed.& M.Ed.programmes of Mahatma Gandhi University.
- Dr.Susamma George is the Chairperson of the Practical board of B.Ed. Examination of Mahatma Gandhi University.
- Dr.Sr. Alice Mathew is the Chairperson of Theory Board of B.Ed. Examination of Mahatma Gandhi University.
- Dr.Pushpa Marian, Smt. Mary Sheba Jose and Smt. Therese Jose are members of Board of Practical Examination of B.Ed.Programme of Mahatma Gandhi University.
- Dr. Sr.Philomina Thomas, Dr.Sr. Alice Mathew ,Dr.Susamma George, Dr.Pushpa Marian, are adjudicators of M.Ed. Theses of Mahatma Gandhi University and University of Kerala.
- Dr.Sr. Alice Mathew, Associate Professor conducted a Workshop on ‘Learning Disabilities’ for parents of children with learning disabilities. Parents and teachers of 10 neighbouring schools were given an awareness programme on learning disabilities.
- Dr.LissyKoshi, Assistant Professor is a resource person in the area of guidance and counselling.
- Dr.Pushpa Marian conducted an Orientation class on Dyscalculia for parents and teachers. Remedial coaching for children with dyscalculia was conducted during a period of two months.
- For curriculum transaction,the following methods were used:
  - Co-operative learning
  - Collaborative learning
  - Seminar Presentation
  - Brainstorming

#### **4. INTER – DISCIPLINARY PROGRAMMES STARTED**

Various departments in our institution conducted programmes which are inter-disciplinary in nature.

- The language laboratory is managed by the English department and training is offered to the students of other disciplines.
- Each department has conducted Inter-disciplinary programmes in order to disseminate relevant knowledge and also to share information.
- Action plans were conducted by the students during the Internship programme.
- Carmel Fest was arranged so as to encourage the talents of the students of the Practice teaching schools.
- Competitions were conducted by the different Clubs and Associations, both for students within and outside the institution, as in the case of Carmel Fest.
- Twenty of our B.Ed. trainees participated in the seminar arranged by the Human Rights Protection Council held at Lourde Public School, Kottayam.

#### **5. EXAMINATION REFORMS IMPLEMENTED**

The Credit and Semester System based on grading is currently practised in both B.Ed. and M.Ed. programmes as per the guidelines of Mahatma Gandhi University.

- Regular examinations are conducted to ensure objectivity in assigning internal grades.
- To enable students to improve their internal grades, re-tests and re-submission of assignments is encouraged.
- For the objective evaluation of assignments, projects, seminars and other practical work, the specific criteria for each course is conveyed.
- To ensure transparency in the internal evaluation, grades assigned for each criterion is displayed before the students.
- Grievance Redressal Cell is functioning so that the students can seek clarification regarding their results.
- The institution has formulated an Observation Schedule for the assessment of practice teaching lessons.
- Peer evaluation based on the Observation Schedule is conducted by students to assess individual teaching competence.
- Since objective type questions were included in the pattern of examination, students were given adequate training to attain better results.

## 6. NUMBER OF CANDIDATES QUALIFIED: NET/ SET/TET.

SET- Lekshmi R. (M.Ed.)

SET- Jincy Mathew (M.Ed.)

NET- Stancy S. (B.Ed.)

KTET- Sreemahal C.M. (M.Ed.)

CNET- Ashmitha Zacharia (B.Ed.)

## 7. INITIATIVE TOWARDS FACULTY DEVELOPMENT PROGRAMME.

- A seven - day Workshop by Dr.D.N.Sansanwal on 'Research Methodology' was conducted for teacher educators all over the state.
- Smt. Suma Joseph, Associate Professor in Physical Education is doing research under FIP of UGC XI plan.
- The Institution ensures and encourages the participation of teaching and non-teaching staff in the various Faculty Development Programmes/ Workshop/Seminars inside and outside the institution.
- Dr.Susamma George, Dr. Pushpa Marian, Smt.Soosamma P. A and Smt.Suma Joseph attended a Two-day Question Bank Workshop on General Intelligence and Reasoning conducted by Staff Selection Commission, Government of India, at Bangalore.

The various conferences/ Seminars/ Workshops attended by the faculty members are listed below in the chronological order:

SL .No.	Topic of the Seminar/ Workshop/ Conference	Regional/State/National / International	Venue with date	Paper presentation/ Participation
1.	<b>Dr.Sr.Alice Mathew</b> 'Learning Disability and Remedial Therapy' conducted by the Manasika Academy of Psychological Studies	State Level Workshop	Manasika Academy of Psychological Studies, Thrissur on 6 <sup>th</sup> November 2010.	Participant
2.	<b>Dr. Pushpa Marian</b> Learning Disability and Remedial Therapy conducted by the Manasika Academy of Psychological Studies	State Level Workshop	Manasika Academy of Psychological Studies, Thrissur on 6 <sup>th</sup> November 2010.	Participant
3.	<b>Dr.Susamma George P.</b> 'Training in Life Skills' organized by RGNIYD	South Zonal	Trivandrum from 22 <sup>nd</sup> - 26 <sup>th</sup> Nov, 2010.	Participant
4.	<b>Dr.Susamma George P.</b> 'UGC sponsored Seminar on Education and Social Sensitivity' organized by St. Thomas College of Teacher Education, Pala.	State Level seminar	St. Thomas College of Teacher Education, Pala on 25 <sup>th</sup> and 26 <sup>th</sup> November 2010.	Chaired paper presentation session

5.	<b>Dr.Sr.Alice Mathew</b> Neuro-linguistic Programme	State Level	Re-source Institute for Life-Skills Training, TVM on 27 <sup>th</sup> &28 <sup>th</sup> Nov. 2010	Participant
6.	<b>Dr.Sr.Alice Mathew</b> 'Inclusive Education: Problems and Prospects' held at Stella Mary's College of Education, Sivagiri, Tirunelveli, Tamil Nadu.	National	Stella Mary's College of Education, Sivagiri, Tirunelveli, Tamil Nadu on 7 <sup>th</sup> and 8 <sup>th</sup> January 2011.	Paper presentation
7.	<b>Dr. Mary Sheba Jose</b> 'Towards a Global Competitive Learning Community- Role of Active Pedagogy' organized by Dept. of Education and Canterbury Christ Church University.	International Seminar	Mascot Hotel, Thiruvananthapuram 4 <sup>th</sup> & 5 <sup>th</sup> February 2011.	Participant
8.	<b>Dr.Sr.Alice Mathew</b> 'Educational Research' organized by Government College of Teacher Education, Thiruvananthapuram	National Workshop	Government College of Teacher Education, Thiruvananthapuram on 10 <sup>th</sup> -14 <sup>th</sup> February 2011	Participant
9.	<b>Dr.LissyKoshy</b> Tumultuous Treasure House of M.Ed. Curriculum Revamping	University Level Seminar	School of Pedagogical Sciences, M.G. University, Kottayam 15 <sup>th</sup> Feb. 2011	Participant
10.	<b>Dr. Mary Sheba Jose</b> 'Curriculum Restructuring of M.Ed. CBCSS' organized by School of Pedagogical sciences, M.G. University	State Level	SPS, M.G. University 21 <sup>st</sup> February 2011	Participant
11.	<b>Ms. Therese Jose</b> "Fostering Creativity through Education" Organized by i-CAT Institute for Competency Advanced of Teachers	Regional Workshop	IGNOU Regional Centre, Cochin 25 <sup>th</sup> &26 <sup>th</sup> Feb.2011	Participant
12.	<b>Dr.Pushpa Marian</b> 'Management of Learning Disabilities' organized by School of Behavioural Science, M.G University	National Level	SCS Auditorium M.G. University Campus on 22 <sup>nd</sup> March 2011	Participant
13.	<b>Ms.Jaya P.J.</b> "Management of Learning Disabilities"	National Seminar	School of BehaviouralSciences , Auditorium, M.G. University, Kottayam- 22 <sup>nd</sup> March 2011	Participant

14.	<b>Dr. Pushpa Marian</b> 'Guide Lines Regarding Teaching Practice' organized by All Kerala Training College Teachers Association	University Level Workshop	St. Joseph's College of Teacher Education, Ernakulam on 27 <sup>th</sup> March 2011.	Resource Person
15.	<b>Dr. Susamma George P.</b> 'Research in Education- Perspectives and Prospects' organized by Mount Carmel College of Teacher Education for Women, Kottayam	National Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 3 <sup>rd</sup> to 9 <sup>th</sup> April 2011	Participant
16.	<b>Dr. Pushpa Marian</b> 'Research in Education- Perspectives and Prospects' organized by Mount Carmel College of Teacher Education for Women, Kottayam	National Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 3 <sup>rd</sup> to 9 <sup>th</sup> April 2011	Participant
17.	<b>Dr. Mary Sheba Jose</b> 'Research in Education- Perspectives and Prospects' organized by Mount Carmel College of Teacher Education for Women, Kottayam	National Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 3 <sup>rd</sup> to 9 <sup>th</sup> April 2011	Participant
18.	<b>Dr. Lissy Koshy</b> Research in Education – Perspectives & Prospects	National Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 3 <sup>rd</sup> -9 <sup>th</sup> April 2011	Participant
19.	<b>Dr. Liz Kuriakose</b> Research in Education – Perspectives and Prospects	National Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 3 <sup>rd</sup> -9 <sup>th</sup> April, 2011	Participant
20.	<b>Ms. Jaya P.J.</b> "Research in Education – Perspectives and Prospects"	National Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 3 <sup>rd</sup> -9 <sup>th</sup> April, 2011	Participant
21.	<b>Ms. Therese Jose</b> Research in Education – Perspectives and Prospects	National Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 3 <sup>rd</sup> -9 <sup>th</sup> April, 2011	Participant
22.	<b>Dr. Mary Sheba Jose</b> 'Gender Awareness Campaign led by Dr. Mallika V. Sarabhai' Organized by Kerala State Women's Development Corporation Ltd.		Priyadarshni Planetarium, Thiruvananthapuram 6 <sup>th</sup> July 2011	Participant
23.	<b>Dr. Liz Kuriakose</b> 'Techno-Pedagogy for Teacher Educators'	UGC Sponsored National Workshop	St. Joseph's College of Teacher Education for Women, Ernakulam, 20 <sup>st</sup> -22 <sup>nd</sup> July 2011	Participant



24.	<b>Dr.LissyKoshy</b> 'Spiritual Intelligence : A Paradigm for Holistic Development among Learners'	UGC Sponsored National Seminar	NSS Training College Changanacherry, 21 <sup>st</sup> and 22 <sup>nd</sup> July 2011	Paper Presentation
25.	<b>Ms.Jaya P.J.</b> 'Spiritual Intelligence : A Paradigm for Holistic Development among Learners'	National Seminar	N.S.S. Training College, Changanacherry 21 <sup>st</sup> and 22 <sup>nd</sup> July 2011	Participant and Paper Presented on "The adaptive application of stress management through spiritual intelligence"
26.	<b>Dr.LizKuriakose</b> Implementation of RTE Act/ Rules in Kerala	State level Workshop	Commission for right to Education Act, Thiruvananthapuram at Mount Carmel College of Teacher Education for Women, Kottayam 26 <sup>th</sup> July 2011	Participant
27.	<b>Ms.Jaya P.J.</b> "Self - Esteem and Mental Health Promotion among Teachers "	National Seminar	S.N.M. Training College, Moothakunnam 4 <sup>th</sup> and 5 <sup>th</sup> August 2011	Participant and Paper presented on "Adherence to Mental Health to Promote Better Living"
28.	<b>Dr.LizKuiakose</b> Quality enhancement in teaching learning and evaluation: Recent trends and challenges	UGC sponsored National Seminar	IQAC, St. Thomas College, Pala 19 <sup>th</sup> & 20 <sup>th</sup> Sept. 2011	Participant
29.	<b>Dr.LissyKoshy</b> Best Practice in Research and Consultancy : Opportunities and Challenges	National Seminar	St.Teresa's College,Ernakulam 20 <sup>th</sup> Oct. 2011	Participant
30.	<b>Dr.LizKuriakose</b> Best Practices in Research and Consultancy : Opportunities and challenges	National Seminar	IQAC St. Teresa's College,Ernakulam, 20 <sup>th</sup> October 2011	Participant
31.	<b>Dr.Sr.Alice Mathew</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011	Participant
32.	<b>Dr.Susamma George P.</b> 'Digital Content Authoring Technology and Use of Open	State Level Workshop	Mount Carmel College of Teacher Education for	Participant

	Educational Resources' sponsored by UGC		Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011	
33.	<b>Dr.Pushpa Marian</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011	Participant
34.	<b>Dr.Suma Joseph</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam from 16.11.2011 to 18.11.2011.	Participant
	<b>Dr.Mary Sheba Jose</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011	Participant
36.	<b>Dr.LissyKoshy</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011	Participant
38.	<b>Dr.LizKuriakose</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011	Participant
39.	<b>Ms.Jaya P.J.</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011.	Participant
40.	<b>Ms.Therese Jose</b> 'Digital Content Authoring Technology and Use of Open Educational Resources' sponsored by UGC	State Level Workshop	Mount Carmel College of Teacher Education for Women, Kottayam 16 <sup>th</sup> -18 <sup>th</sup> Nov. 2011	Participant
41.	<b>Dr.Sr.Alice Mathew</b> Right of Children to Free and Compulsory education Act, 2009 and its Implementation in Kottayam	National Level Seminar	Mount Carmel College of Teacher Education for Women, Kottayam 24 <sup>th</sup> Nov.2011	Participant
42.	<b>Dr.Suma Joseph</b> Right of Children to Free and Compulsory Education Act, 2009 and its Implementation in Kottayam	National Level Seminar	Mount Carmel College of Teacher Education for Women, Kottayam on 24.11.2011.	Participant

43.	<b>Dr.Mary Sheba Jose</b> Right of Children to Free and Compulsory Education Act, 2009 and its Implementation in Kottayam	National Level Seminar	Mount Carmel College of Teacher Education for Women, Kottayam 24 <sup>th</sup> Nov.2011	Participant
44.	<b>Dr.LissyKoshy</b> Right of Children to Free and Compulsory Education Act, 2009 and its Implementation in Kottayam	National Level Seminar	Mount Carmel College of Teacher Education for Women, Kottayam 24 <sup>th</sup> Nov.2011	Participant
45.	<b>Dr.LizKuriakose</b> Right of Children to Free and Compulsory Education Act, 2009 and its Implementation in Kottayam	National Level Seminar	Mount Carmel College of Teacher Education for Women, Kottayam 24 <sup>th</sup> Nov.2011	Participant
46.	<b>Ms.Jaya P.J.</b> Right of Children to Free and Compulsory Education Act, 2009 and its Implementation in Kottayam	National Level Seminar	Mount Carmel College of Teacher Education for Women, Kottayam 24 <sup>th</sup> Nov.2011	Participant

#### 8. TOTAL NUMBER OF SEMINARS/ WORKSHOPS CONDUCTED

- A seven day Workshop by Dr.D.N.Sansanwal on ‘Research Methodology’ was conducted for teacher educators from 08-08-2011 to 23-08-2011.
- Conducted a National Workshop on ‘Research in Education- Perspectives and Prospects’ at Mount Carmel College of Teacher Education on 09-04-2011.
- Conducted a State level Workshop on ‘Digital Content Authoring Technology and Use of Open Educational Resources(UGC Sponsored) at Mount Carmel College of Teacher Education during 16-18 November 2011.
- Conducted a Workshop on ‘Rights of Children to Free and Compulsory Education Act 2009 and its Implementation in Kottayam on 24-11-2011.
- The B.Ed. trainees were given training in SUPW activities like jewellery- making, flower- making, embroidery, cooking, candle- making and handicrafts, for which Ms. Achumol and Ms. Beenamol Jacob were resource persons.
- A Yoga Orientation programme was organized by Shri. Sunny, a resource person from M.G. University.
- A class related to English Language teaching was carried out by two delegates from France- Ms.Julie Walker and Ms. Liz Hanaway.
- An Orientation programme on ‘Women Empowerment’ was conducted by

Ms.SreevidyaSanthosh, resource person of Kerala Women's Development Co-operation, as part of Women's Cell.

- A One - day Workshop based on 'Learning Disability' was conducted for parents.
- A Video- basedprogramme related to gender issues was conducted by Dr. Mallika V. Sarabhai, dancer and director of 'Darpan Academy of Performing Arts'.
- A two – day Orientation Programme in 'Life Skills and its Empowerment' was conducted for M.Ed. Students in collaboration with Council for Teacher Education under the supervision of Dr.V.M. sasikumar, National Vice- President of CTE.
- An Interactive session on M.Ed. Dissertation Proposals was conducted by Dr. Celine Pereira, Reader, School of Pedagogical Sciences, M.G. University, Kottayam on 09-01-2012 and 17-05-2012.
- A library visit was made to State Council of Educational Research and Training, Thiruvananthapuram on 6<sup>th</sup> and 7<sup>th</sup> March 2012.
- A value education class was conducted by Mr. Sunny Stephen, song writer on 12-03-2012.
- A library visit was arranged to M.G. University, Kottayam for M.Ed. students as part of their dissertation work.
- The M.Ed. Teachers attended an Orientation programme based on ' Revised Curriculum' conducted at M.G. University.

## **9. RESEARCH PROJECTS A) ONGOING B) COMPLETED.**

### **ONGOING RESEARCH PROJECT**

- a. Major Research Project on 'Development of Intervention Strategy for teachers and parents for the remediation of children with Dyscalculia' by Dr.Pushpa Marian.

### **RESEARCH PROJECTS COMPLETED**

- a. Major Research Project on 'Assessment and Remediation of Children with Learning Disabilities of Primary Schools of Kottayam' by Sr.Dr.Alice Mathew.
- b. Minor Research Project on 'Identification of the Misconceptions and Effect of Remediation Strategies for its Eradication in Physical Science among VIII Standard Students of Kottayam' by Dr. Susamma George P.
- c. Minor Research Project on 'Developing Peace Consciousness through Co-operative Learning Strategies Among Secondary Level Teacher Trainees of Kottayam District in Kerala' by Dr. Sr. Philomina Thomas.

### **A.1) Major Research projects**

Principal Investigator : Dr. Pushpa Marian  
Research Topic : Development of Intervention Strategy for Teachers and Parents for the Remediation of Children with Dyscalculia.

### **A.2) Minor Research Project**

**A.2.a)** Principal Investigator : Dr. Sr. Alice Mathew  
Research Topic : “Assessment and Remediation of children with Learning Disabilities in Primary Schools of Kottayam.

**A.2.b)** Principal Investigator : Dr. Susamma George P.  
Research Topic : Identification of the Misconceptions and Effect of Remediation Strategies for its Eradication in Physical Science among VIII Standard Students of Kottayam

**A.2.c)** Principal Investigator : Dr. Sr. Philomina Thomas  
Research Topic : Developing Peace Consciousness through Co-operative Learning Strategies among Secondary Level Teacher Trainees in Kerala.

### **10. PATENTS GENERATED, IF ANY – None**

### **11. NEW COLLABORATIVE RESEARCH PROGRAMMES.**

- The institution has established collaboration with the Bharathiar University, Coimbatore and M.S University ,Thirunelveli for research activities.

### **12. TOTAL RESEARCH GRANTS RECEIVED FROM VARIOUS AGENCIES.**

- Research grant toward faculty improvement programme of Ms. Suma Joseph as part of salary for the substitute teacher Ms. Merry Rose Mathew during the XI plan for Rs. 1,00,000/- according to No.F.110/FIP XI Plan/UGC/SWRO/SLMG050 dtd. 10-02-2011.
- Salary toward Ms.Merry Rose Mathew who was teacher fellowship substitute for Rs. 1,00,000/- as per order No. F.110/FIP/XI Plan/UGC/SWRo/KLM G050 dtd 14-09-2011.

- II instalment in respect of Dr. Susamma George P. for undertaking Minor Research Project for Rs. 22,000/- as per order F.No. M.R.P. (H) -584/- 08-09/KLMG050/UGC-SWRO dated 10-02-2011.

### **13. NUMBER OF RESEARCH SCHOLARS**

- Smt. Suma Joseph : Research Scholar, Department of Physical Education, Mahatma Gandhi University, Kottayam.
- Smt. Mary Sheba Jose : Research Scholar, Department of Education, University of Kerala.
- Ms. Elizabeth Joshua : Research Scholar, Department of Education, Mahatma Gandhi University, Kottayam.
- Ms. Jaya P.J : Research Scholar, Department of Education, Bharathiar University, Coimbatore.

### **14. CITATION INDEX OF FACULTY MEMBERS AND IMPACT FACTOR.**

The work of the following teachers has been cited by different research scholars in their dissertations/theses at different points.

- Dr. Sr. Philomina Thomas, Principal  
Dr. Sr. Alice Mathew, (Associate Professor)  
Dr. Susamma George P. (Associate Professor)  
Dr. Pushpa Marian (Associate Professor)  
Dr. Lissy Koshi (Assistant Professor)

### **15. HONORS/ AWARDS TO THE FACULTY.**

- The Institution got the prize in the College Magazine competition conducted by St. John the Baptist College of Teacher Education, Nedumkunnam .
- The guidance and support of Dr. Sr. Alice Mathew, Ms. Therese Jose and Ms. Merry Rose Mathew regarding the publication of the College Magazine were duly appreciated.
- Dr. Sr. Philomina Thomas, Principal is a Member of Board of Studies of Education, M.G. University, Kottayam.
- Smt. Suma Joseph and Merry Rose Mathew, Department of Physical Education was awarded I Prize in the All Kerala Shuttle Badminton Tournament for College Staff, 2010-2011 conducted by K.G. College, Pampady affiliated to M.G. University, Kottayam.

## **16. INTERNAL RESOURCE GENERATED:**

- The College generated funds by conducting Food Fest, SUPW Exhibition-cum-sale. The fund was utilized for running a Tailoring centre and Computer centre for the BPL women of the locality.
- The Learning Disability Centre generates nominal funds through remediation and assessment of learning disability among school students.
- Separate scholarship programmes were generated by the Management and teachers to assist economically backward students.

## **17. DETAILS OF DEPARTMENTS GETTING ASSISTANCE/RECOGNITION UNDERSAP,**

**COSIST/DST, FIST and other programmes - Nil**

## **18. COMMUNITY SERVICES**

The college worked consciously for enhancing the interaction between the students and community. The activities helped the college in mobilizing students and members of the community for need-based community programmes.

- The college runs the Carmel Tailoring Centre and Carmel Computer Centre for the economically under-privileged women of the locality.
- Students interact and provide weekly assistance to the inmates of AbhayaBhavan, a Home for destitutes.
- Our B.Ed. students served as volunteers for the State Youth Festival conducted at Kottayam.
- The College Auditorium serves as a venue for various community programmes, especially for the 51<sup>st</sup> State Youth Festival held at Kottayam.
- The Learning Disability Centre provides remediation to several students with learning problems especially those from economically backward sections in society.
- Annual visit and distribution of clothing and other daily amenities to Juvenile home, ShanthiBhavan (Home for Destitutes) and AshaBhavan (Home for the Mentally Challenged).
- Preparation and distribution of instructional aides to Practice teaching schools.
- Providing reading materials like newspapers and periodicals to our Adult Literacy Centre adopted by the college.

## **19. TEACHERS AND OFFICERS NEWLY RECRUITED.**

**NIL**

## 20. TEACHING – NO OF TEACHING STAFF RATIO.

Ratio= 13/13=1 : 1

## 21. IMPROVEMENTS IN THE LIBRARY SERVICES.

A vast number of new books and journals have been added in the Library. The addition to this, internet facilities are available within the library for teachers and students, for providing exposure for using

- E- Journals
- Orientation towards using the library resources was conducted for the students.
- ‘Library week’ was celebrated by arranging programmes to develop reading habits among students.
- Library facilities are open to those engaged in research.

## 22. NUMBER OF NEW BOOKS/JOURNALS SUBSCRIBED WITH THEIR VALUE.

Additions made in the year 2010-2011.

Sl. No.	Books/ Journals	Amount
1.	No. of new books = 355	Value of books = Rs.1,22,734/-
2.	No. of journals =20	Value of journals=Rs. 59,176/-

## 23. COURSES IN WHICH STUDENT ASSESSMENT OF TEACHERS IS INTRODUCED AND THE ACTION TAKEN ON STUDENT FEEDBACK

- At the end of each semester, a Feedback Proformawas given to the students, so that the effectiveness of the staff and the institution as a whole was evaluated.
- The Proformawas given to respective teachers for self-introspection and for carrying out necessary modifications.

## 24. FEEDBACK FROM STAKEHOLDERS

Interfaces with Heads of the Institutions and senior teachers of Practice Teaching Schools, PTA Executive members, Alumni and community members are conducted annually. The analysis of the feedback regarding the various activities of the institution has fostered better growth and progression.



## **25. UNIT COST OF EDUCATION.**

### **B.Ed. Course**

**11427850/111= Rs. 102954/-**

### **M.Ed. Course**

**560000/16 = Rs.35,000/-**

## **26. COMPUTERIZATION OF ADMINISTRATION AND THE PROCESS OF ADMISSIONS AND EXAMINATION RESULTS, ISSUE OF CERTIFICATES**

The administrative mechanism has been computerized and hence the process of admission and publishing of examination results has become systematic. Every department has been provided computers with internet facility.

## **27. INCREASE IN THE INFRASTRUCTURAL FACILITIES AND TECHNOLOGY UP GRADATION.**

- As part of upgrading the technological facilities in the institution, purchase of inverter, generator, refrigerator and reprographic system were carried out as mentioned in ADDL-536/10-11/KLM G050/?UGC-SWRO dated 27-12-10 towards Additional Assistance to Covered Colleges - XI Plan.
- Equipment like laboratory materials, audio- visual equipment were purchased.
- Computer accessories, digital camera and smart board were added as part of technological upgradation.

## **28. COMPUTER AND INTERNET ACCESS AND TRAINING TO TEACHERS, NON-TEACHING STAFF AND STUDENTS.**

- Computers with internet facility are available for every faculty.
- Free internet access is offered to teachers and students.
- Two staff members underwent training in E-content authoring and use of open educational resources.
- One non-teaching staff underwent training in using multi-media.

## **29. FINANCIAL AID TO STUDENTS.**

As the college exists for the betterment of minority classes, the students who face economic difficulty is given due support.

The financial assistance given to students is as follows:

### **1. Scholarships**

Students are advised to apply for availing scholarships such as University Merit Scholarship. Scholarships for children of labourers, newspaper agents etc.

## **2. Grants**

Those students hailing from SC/ST/OEC communities can avail of lump sum grant from the government that is Rs.865 per year, as well as full fee concession and exemption from hostel fees.

## **3. Aid for Hoteliers**

Three hostel inmates avail free accommodation, due to support from the management.

## **4. Aid for day- scholars**

A stipend of Rs.475/- is given to day- scholars towards educational expenses.

## **5. OBC Students**

This category of students gets a full concession for fees.

### **30. ACTIVITIES AND SUPPORT FROM ALUMNI ASSOCIATION.**

- The members of alumni extend their whole hearted support especially in providing placement for our students.
- Workshop for children with Learning Disabilities was conducted with the support of the Alumni.
- The Alumni extended their support by taking demonstration classes and by acting as judges in various competitions.

### **31. ACTIVITIES AND SUPPORT FROM THE PARENT TEACHER ASSOCIATION.**

- The PTA provides support, guidance and financial assistance occasionally for the smooth running of the institution.

### **32. HEALTH SERVICES.**

- Conducted Free - eye testing in collaboration with VasanEye Care for teachers, students and women of the locality.

### **33. PERFORMANCE IN SPORT ACTIVITIES.**

- The students are encouraged to participate in the sports competitions conducted in the institution, University and at National Level.
- Ms. HimaSoman secured the I prizes in events like Shot Put and Discus Throw in the 5<sup>th</sup> Inter – Training College Athletic Meet ( M.G. University) organized by St. Joseph's Training College, Mannanam on 19-02-2011.

### **NATIONAL LEVEL COMPETITION**

- Three of our students M.S Oshin Martin, Ms.K.S.Chithra and Ms. Dineesha K. won prizes for the painting competition organized by National Foundation for Communal Harmony.

### **INTER-COLLEGIATE AND STATE LEVEL COMPETITION**

- Our students Ms.Chitramol M.T. and Ms. Janis Jossy secured II prize in the Inter-collegiate quiz competition in English language and literature held at St. Thomas

Colleeg of Teacher Education, Pala on 15-01-2011.

- Ms.ChristinaKuriakose obtained a merit scholarship for students organized by MalayalaManorama.
- Ms.Himasecured the I prize in shot put and Discuss throw respectively in the V Inter – training collegiate Athletic meet ( M.G. University) organized by St.Josephs Training College, Mannanam, Kottayam on 19-02-2011.

### **34. INCENTIVES TO OUTSTANDING SPORTS PERSONS**

A Special Award Distribution Ceremony was organized to congratulate the Individual Champion of the College Sports Competitions, Ms. HimaSoman of the Social Science group.

### **35. STUDENT ACHIEVEMENTS AND AWARDS**

- Three of our students Oshein Martin, K.S. Chithra and Dineesha K. won prizes for the Painting Competition organized by National Foundation for Communal Harmony.
- Won the First prize in the All Kerala Intercollegiate Magazine Competition conducted by St.John the Baptist College of Education, Nedumkunnam, Kottayam, on 27-05-2011.
- Chithramol M.T. and Janis Jossy secured 2<sup>nd</sup> prize in the Inter-Collegiate Quiz on English language and literature held at St.Thomas College of Teacher Education, Pala on 15-01-2011.
- Christina Kuriakose received the Manorama Merit Scholarship for studies.

#### **The following students were winners of scholarships and endowments:**

1. Sr. Fidelis Memorial Cash Award for the Top scorer in the B.Ed. Degree Examination & Sr. Jean Francis Endowment Cash Award for the Top Scorer in Physical Science- Juby Jose
2. Sr.Lydia Fernandez Endowment cash award for the top scorer in M.Ed. Degree Examination- Divya S.
3. Sr. Crucifixa Memorial cash award for the top scorer in Education- Sr. Stancy S.
4. Sr. Scholastic Endowment Cash award for the top scorer in Psychology- Chithramol M.T.
5. Sr.Estelle Endowment cash award for the top scorer in English- Aji James Varghese.
6. Mrs. Rose D' Lima Tharakan cash award for the Top scorer in Mathematics- Rafeena T.A.
7. ReenaZacharia Memorial Cash Award for the Top Scorer in Natural Science- AmbiliChackochan.

8. Sr. Alcantra Endowment cash Award for the Top Scorer in Social Science-  
Athira P.P.
9. Cash Awards for other students securing A+ in the B.Ed. Degree Examination-  
Meera Thomas & Divyanishi M.J.

### **36. ACTIVITIES OF THE GUIDANCE AND COUNSELLING UNIT.**

- The College has a Guidance and Counselling Unit. A Part- time Counsellor's service is made available for the purpose of guidance and counselling of the students. An Add-on course on Counsellor Training (M.G.University) is conducted in the institution.
- Mentoring system is prevalent to assist our students in their holistic development.

### **37. PLACEMENT SERVICES PROVIDED TO THE STUDENTS.**

- Every year around 15-20 B.Ed.trainees are given placement in different schools run by our Management all over India.
- Schools in the locality often recruit our teacher trainees belonging of different subjects.
- The institution conducts Campus Recruitment for International schools annually.

### **38. DEVELOPMENT PROGRAMME FOR NON-TEACHING STAFF.**

- Non- teaching staff members acquired training in modern methods of Accounting, Computer Applications, Preparation of Income Tax Statement and SPARK.
- Incentives and financial assistance are provided as per required for the non-teaching staff for their personal needs and for their children for pursuing higher studies.

### **39. GOOD PRACTICES OF THE INSTITUTION**

- To train teacher educators in the different methods of research and statistical analysis, a seven- day Workshop on 'Research Methodology' was conducted.
- Teachers were encouraged to undertake Minor and Major projects.
- One Major project and three Minor projects sanctioned by the UGC are being conducted by the faculty members.
- The institution runs a Tailoring centre and a Computer Centre for the BPL women of the society.
- Value education classes are conducted regularly, under the supervision of faculty members.
- One hour Inter-Religious prayer session is conducted weekly.
- All the class rooms are equipped with LCD screens and the faculty and students make use of these facilities in their teaching-learning process.

**40. LINKAGES DEVELOPED WITH NATIONAL/INTERNATIONAL, ACADEMIC/RESEARCH BODIES.**

- Dr.Sr.Philomina Thomas, Principal is a Member, Board of Studies of Education, M.G. University, Kottayam.
- Dr. Sr. Alice Mathew, Associate Professor is the Executive Member of the CSST Education Council of Kerala.
- The Institution has collaborations with International Association of Education for World Peace(IAEWP).
- Dr. Susamma George P. , Associate Professor is the Educational consultant of DIET, Kottayam.
- Collaboration with Prince Health foundation, gives health awareness to women of the locality.
- Collaboration with Council of Teacher Education and conduct of workshops on restructuring of B.Ed. Curriculum as well as Life Skills.

**41. ACTION TAKEN ON THE BASIS OF THE REPORT ON THE AQAR OF THE PREVIOUS YEAR.**

- The Institution had conducted an Interface for Heads of Institutions and teachers of Practice Teaching Schools.
- A workshop based on Learning Disability had been conducted for parents and teachers.
- A National Workshop on Research in Education had been conducted.
- Proposals to UGC for financial assistance for funding Seminars/ Workshops had been sent.
- A Seven- day Workshop on ‘Research Methodology’ had been arranged.
- A State Level Workshop on ‘Digital Content Authoring’ was conducted.
- Delegates were invited to conduct classes based on language teaching.

**42. ANY OTHER RELEVANT INFORMATION THE INSTITUTION WISHES TO ADD**

- Value based education is given importance.
- The trainees are made aware of the need to help the marginalized section of society.
- Empowerment of women is ensured by the efforts of the Carmel Tailoring Centre.

**SECTION C: OUTCOMES ACHIEVED BY THE END OF THE YEAR.**

- Could arrange inter-disciplinary activities among departments.

- Received financial assistance from the University Grants Commission towards Developmental Assistance to colleges for approved items except building for Rs. 1,80,000/- as per 3-4 (050)/2007/ (UG) (XI Plan) SWRO dated 24-12-2010.
- Received Additional Assistance to covered colleges (Capital assets) as per XI plan for purchase of equipment except building for Rs. 12,50,000/- as per ADDI-536/10-11/KLMG050/UGC-SWRO dated 27-12-2010.
- Grants towards salary for Substitute Teacher under Teacher Fellowship during XI Plan period for Rs. 1,00,000/- as per No. F 110/FIP XI Plan /UGC/SWRO/KLM G050 dated 10-02-2011.
- Grant for Workshop entitled ‘ Teacher Educators on Digital Content Authoring Technology and Use of Open Educational Resources’ for Rs. 52,500/- as per SEM- 1623/ 10-11/ KLM G050/ UGC- SWRO dated 12-04-2011.
- Financial assistance towards Teacher Fellowship substitute salary of Ms. Merry Rose Mathew for Rs. 1,00,000/- as per No.F. 110/FIP/XI Plan/ UGC/ SWRO/ KLM G050 dated 14-09-2011.
- Financial aid towards Additional Assistance for purchase of equipment to covered colleges (Capital assets) XI Plan 2<sup>nd</sup> Installment for Rs. 10,00,000/- as per ADDI-536/10-11/KLMG 050/UGC-SWRO dated 13-10-2011.
- Enhanced quality in teaching-learning process by equipping classrooms and staff-room with modern technological devices.
- Technological skills and competencies of students and teaching skills of the teachers were enhanced.
- Value education classes, extension activities and training on Life Skills were instrumental in fostering the self-esteem, positive attitude and mental health of students.
- Outstanding achievement in B.Ed. and M.Ed. Degree examinations conducted by M.G. University.
- NET coaching classes were setup to increase the number of qualifiers in various competitive examinations.
- The introduction of Add-On Courses helped the students to secure additional qualification and specialized training in the field of counselling and computer application.
- The institution was able to conduct a National Workshop on ‘Research in Education-

Perspectives and Prospectus' during the year.

- Was able to organize a Seven-day Workshop on 'Research Methodology'.
- Was successful in conducting a Workshop based on 'Rights of Children' and to train students to organize the same.

#### **SECTION D: PLANS OF THE HEI FOR THE NEXT YEAR**

- To collaborate with bodies related to rural development for extension activities.
- To adopt schools (Primary and Higher Secondary) and instruct them on the need for proper health and hygiene, environmental protection, life skills as well as advances in modern technology.
- To conduct awareness classes regarding learning disability especially dyscalculia for parents and teachers.
- In order to enhance better communication with the Alumni, a site will be attached to the college website.
- To record the classes of resource persons and faculty members for the benefit of those who could not attend the classes.
- To record the best classes of teacher trainees to replay it for the next batch of students.
- To organize a Medical camp for the less privileged in society.
- To collaborate with the activities of World Vision, an NGO, in extending support to the children in rural areas.
- To update and equip the Method laboratories with instructional materials.
- To strengthen the TET Coaching programme within the institution.

Dr. Mary Sheba Jose  
Associate Professor  
(Co-ordinator, IQAC )

Dr. Susamma George P.  
Principal  
(Chairperson, IQAC)



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