

ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC

2013-2014

MOUNT CARMEL COLLEGE OF TEACHER
EDUCATION FOR WOMEN, KOTTAYAM, KERALA-
686 004

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PLAN OF ACTION CHALKED OUT BY IQAC IN THE BEGINNING OF THE YEAR TOWARDS QUALITY ENHANCEMENT

Section A

To ensure quality education by focusing on the all-round personality development of the trainees, the institution framed the following objectives to be achieved.

I. At the UGC level

- To conduct an International seminar.
- Add-on course on Computer Application
- Submission of proposals for the conduct of National Seminars and workshops.
- Submission of proposals for major and minor projects.
- Sanctioning of UGC grant.

2. At the College level

- To conduct a Life School Transformation programme for trainees in collaboration with World Vision.
- Training for Personality Development and developing career orientation
- Social visits to destitute homes and charitable institutions.
- SUPW training on flower making, jewellery making, fabric painting etc.
- Carried out Brain Gym exercises by Mathematics Club 'Ganithika' and Kinesics (A Wonder of Gestures) by English Club 'Daffodils' for trainees.
- Creating an awareness of Life Skills, Anti-drugs and Human Rights.

Section B

ACTIVITIES REFLECTING THE GOALS AND OBJECTIVES OF THE INSTITUTION

- Trainees were given ample opportunity to participate in a wide array of competitions ranging from sports to literary activities.
- All subject laboratories were renovated and upgraded.
- Digitalization of college library with RFID technology.
- Library was furnished with more books.
- Installation of digital language laboratory.
- Personal guidance programme was arranged for the trainees.

- The institution supported and encouraged the faculty to undertake Ph.D. programme.
- The faculty are encouraged to attend research - oriented seminars and workshops.
- The institution published the proceedings of seminars and workshops.
- The faculty members of the institution contributed articles and research papers to various journals.
- Two of the faculty members Ms. Liz Kuriakose and Ms. Therese Jose have completed their course work and are pursuing their research work with much interest.
- The institution subscribes research journals and books, in view of knowledge up- gradation.
- Representatives from different schools conducted campus interview to select teaching personnel for their school.
- The ‘Carmel Tailoring Centre’ caters to the poor women of the community is functioning very effectively.
- The Carmel Computer Centre was established to provide computer classes to the women of the society.
- A Beautician course in collaboration with JSS was conducted for the disadvantaged women of the locality.
- The School Adoption Programme was conducted for the selected Govt. U.P School, Parampuzha.
- Add -on courses on Counsellor Training, Communicative English, Yoga, Aerobics and Computer Applications were conducted for the trainees.
- The institution organizes educational tours each year to develop leadership qualities and social cohesion among the trainees, faculty and non-teaching staff.
- The institution organizes weekly visits to a home for the destitute namely ‘Abhaya Bhavan’. In addition to this, the trainees organize Christmas celebrations in similar institutions like Shanti Bhavan and Vikas Vidyalaya in Kottayam district.
- Keen interest is taken on the part of the Management to develop values among the trainees. Value education classes are provided to the trainees by the faculty as well as other resource persons.

- Yearly retreat is conducted to develop spiritual as well as emotional quotient of the trainees.
- World Environment Day was celebrated meaningfully highlighting the personal as well as environmental cleanliness to foster healthy living.
- The trainees prepared and presented an exemplary documentary to develop accountability towards the environment.
- The trainees participated in community extension programme in collaboration with World Vision India. The six panchayaths which came under the training programme were Manarcadu, Parippu, Thiruvappu, Kanjiram and Vakathanam.
- Mathematics and English department jointly conducted an attempt for identification and remediation of learning disabilities of the students of the practice teaching schools.
- Carmel Fest (Inter school competitions) was conducted for the students of teaching practice schools.
- An orientation programme was given to the trainees regarding the B.Ed. Programme.
- Orientation programme ‘Script Your Success’ for the trainees by Shri .Benny Kurian on 29-12-2014.
- Joining the road show on anti-drugs and narcotics street play conducted by the students from Malam Govt. U.P School on 30-12-2014.
- Class given by Adv. Sindhu Gopalakrishnan, District Court, Kottayam on the topic ‘How to become a Good Teacher’ on 30-12-2014.

2. NEW ACADEMIC PROGRAMMES INITIATED (UG AND PG)

2.1 Graduate Level

- a. UGC sponsored Add on certificate course in Counsellor Training.
- b. Certificate course in Yoga.
- c. UGC sponsored Add on Certificate course in Computer Application
- d. Certificate course in Aerobics.
- e. Certificate course in Communicative English.

3. INNOVATIONS IN CURRICULAR DESIGN AND TRANSACTION

The teaching faculty of the college has always played a significant role in curricular design and transaction. The teachers have been participating at various levels in curriculum designing and discussion. Our senior teachers have consistently rendered their service as Members of Board of Studies and other academic bodies of Mahatma Gandhi University. All teachers are members of All Kerala Training College Teachers Association (AKTCTA), which has a major role in curriculum revision. Some of the senior teachers are office bearers of AKTCTA.

- ✓ Dr.Pushpa Marian, Associate Professor is the Executive member of AKTCTA and Member of Curriculum Revision Committee in Mathematics Education.
- ✓ Dr.Susamma George is the Convenor of Curriculum Revision Committee in Physical Science Education.
- ✓ Dr.Mary Sheba Jose is the Convenor of Curriculum Revision Committee in English Education.
- ✓ Dr.Suma Joseph is the Member of Curriculum Revision Committee in Physical Education.
- ✓ Dr. Lissy Koshi is the Member of Curriculum Revision Committee in Education.

For curriculum transaction, the following methods were used:

- ❖ Response to Intervention (RTI) Model.
- ❖ Multi Sensory Approach
- ❖ Co-operative method, Peer Tutoring, Group Discussions, Debate, Seminar etc.

4. INTER – DISCIPLINARY PROGRAMMES STARTED

The college has taken initiatives to establish the inter-disciplinary links of various optional subjects for academic growth and integrity.

- ❖ The Digital language laboratory is being used by the students of all disciplines.
- ❖ Natural Science and Physical Science Departments have always shown an inter-disciplinary approach in their sharing of common techniques and topics such as , Food Adulteration, Misconceptions in Science.
- ❖ Collaboration between Mathematics and English disciplines in the identification and remediation of learning disabilities.

- ❖ Carmel Fest which is conducted in the institution give varied enriching experience for the B.Ed. trainees.
- ❖ Competitions are conducted by the different Clubs and Associations which cater to the freedom for expression.

5. EXAMINATION REFORMS IMPLEMENTED

- ❖ To enable students to improve their internal grades, re-tests and re-submission of assignments is encouraged.
- ❖ For the objective evaluation of assignments, projects, seminars and other practical works, specific criteria are formulated. To ensure transparency in the internal evaluation, internal marks are displayed.
- ❖ The institution has formulated an Observation Schedule for the assessment of practice teaching lessons.
- ❖ Peer evaluation based on the observation schedule is conducted by students during teaching evaluation.
- ❖ Objective Type Questions were removed from the Question Paper.

6. NUMBER OF CANDIDATES QUALIFIED: NET/ SET

The following students have cleared NET and SET Exams during the year 2013-2014:

	NET		SET		K-TET
	B.Ed.	M.Ed.	B.Ed.	M.Ed.	M.Ed.
2013-2014	2	2	4	2	1

1. Sonia A. (B.Ed.) – NET.
2. Priyanka M.M. (B.Ed.) – NET.
3. Divya C.P. (B.Ed.) – SET in Botany.
4. Sakeena M. (B.Ed.) – SET in Zoology.
5. Teena Aneea Jose (B.Ed.) – SET.

6. Tina Susan Thomas (B.Ed.)- SET
7. Jyothimaneesha V.M (M.Ed.) - NET
8. Binny J. Abraham (M.Ed.) -SET in English and NET in Education.
9. Smitha Skariah (M.Ed.)- SET
10. Chinnu S. (M.Ed) – K-TET

Various conferences, seminars and workshops participated by the college faculty are listed below chronologically.

S l. N o .	Name of participating Faculty Member	Programme/Seminar/ Workshop participated	Regional /State/ National/ International	Venue with Date	Date of participation
1	Dr. Susamma George P.	Practical Courses in Teaching' organized by All Kerala Training College Teacher' Association	University Level	Mount Carmel College of Teacher Education for Women, Kottayam on 6.6.2013	Resource Person
		'Learning, Disabilities and Inclusion - sponsored by UGC	International Seminar	Mount Carmel College of Teacher Education for Women, Kottayam 14 th and 15 th of February, 2014.	Participant
2	Dr. Pushpa Marian	Seminar On 'Institutional interventions to Bridge competency gulf in an e- world (ITBCGeW)	International	NSS Training College, Pandalam 24th-26th March 2014	Paper presentation
		'Preparatory Practical Courses in Teaching' organized by All Kerala Training College Teacher' Association	University Level	St.Joseph's Training College Mannanam on 4 th June 2013.	Resource Person
		Resource Conference for Developing Training Material and Tool for Higher School Teachers of Kerala State.	State Level	St.Joseph Training College Mannam on 3 rd , 4 th and 5 th July 2013.	Resource Person

		'Learning Disabilities and Inclusion'. Sponsored by UGC	International Seminar	Mount Camel College of Teacher Education for Women, Kottayam 14 th and 15 th of February, 2014.	Paper Presentor
3	Dr. Suma Joseph	Workshop on 'Preparatory and Practical Courses in Teaching'.	State Level	St. Joseph's Training College, Mannanam, Kottayam on 04.06.2013.	Participant
		UGC Sponsored International Seminar on 'Learning Disabilities and Inclusion'.	International	Mount Carmel College of Teacher Education for the Women, Kottayam 14 th -16 th February 2014	Paper Presentation
		International Seminar on 'Instructional Intervention to Bridge Competency Gulf in an e-world (IT BCGeW)	International	NSS Training College, Pandalam 24 th -26 th March 2014	Paper Presentator
		Nation's health mobilizing youth through physical literacy and Physical Education	National	Jan 16 th & 17 th 2014 Bishop Kuriacherry College for Women, Amalagiri, Kottayam	Paper Presentator
4	Dr. Mary Sheba Jose	UGC Sponsored Seminar on 'Learning Disabilities and Inclusion'.	International	Mount Carmel College of Teacher Education for Women, Kottayam 14 th - 15 th February 2014	Co-ordinator & Paper Presentator
		Seminar On 'Institutional Interventions to Bridge Competency Gulf in an e- world (ITBCGeW)	International	NSS Training College, Pandalam 24 th -26 th March 2014	Paper presentation
		Workshop on 'Preparatory and Practical Courses in Teaching	State level	Mount Carmel College of Teacher Education for Women, Kottayam 6 th June 2013	Participant
5	Dr. Lissy Koshi	UGC Sponsored Seminar on 'Learning Disabilities and Inclusion'.	International	Mount Carmel College of Teacher Education for Women, Kottayam 14 th - 15 th February 2014	Paper Presentator

6	Ms Liz Kuriakose	Research Methodology in Education	State Level Three day course	SPS M.G. University 12 th -14 th Aug.2013	Participant
		Seminar on 'Democratic Rights'	State Level	Conducted by Human rights Protection Council Kottayam, 10th December 2013	Participant
		UGC Sponsored Seminar on 'Learning Disabilities and Inclusion'.	International	Mount Carmel College of Teacher Education for Women, Kottayam - 14 th - 15 th February 2014	Paper Presentator
6	Ms. Jaya P.J.	'Preparatory and Practical courses in Training	Workshop	St. Joseph's Training College, Mannanam 4 th June 2013	Participant
		'Reflections on Reflective Practices'	National Seminar	St.Thomas College of Teacher Education, Pala. 21 st & 22 nd November 2013	Paper Presentator
		UGC Sponsored Seminar on 'Learning Disabilities and Inclusion'.	International	Mount Carmel College of Teacher Education for Women, Kottayam 14 th - 15 th February 2014	Participant

7. INITIATIVE TOWARDS FACULTY DEVELOPMENT PROGRAMME

The Institution in its quest to scale greater heights of excellence, every year takes initiative towards faculty development programmes. All the teachers are encouraged to take towards active participation in various orientation and refresher courses that are offered by Academic Staff Colleges all over India.

Seminars and workshops on different themes have been conducted for students and teachers all through the years.

- ❖ UGC Sponsored Two Day International Seminar on ‘Learning Disabilities and Inclusion’ was organized by the Institution, on 14th and 15th February, 2014.
- ❖ Dr. Mary Sheba Jose, Associate Professor in English was Awarded Ph.D. in 27th July 2013.
- ❖ Dr. Suma Joseph, Associate Professor in Physical Education was awarded Ph.D. on 18th January, 2014 under FDP of UGC XI plan.
- ❖ Ms. Liz Kuriakose and Ms. Therese Jose have completed the course work as part of their Ph.D. Programme in Bharathiar University, Coimbatore.

The Institution ensures and encourages the participation of teaching and non-teaching staff in the various Faculty Development Programmes/ Workshop/Seminars inside and outside the institution.

Various conferences, seminars and workshops participated by the Non-Teaching Staff of the college are listed below.

Sl. No.	Name	Programme	Venue	Date
1.	Juliet Petreeshya Dost (J.S)	1.Training Programme on Online Management System of Kerala Private College Staff Provident Fund.	Organized by N.I.C Thiruvananthapuram and the Directorate of Collegiate Education, Thiruvananthapuram conducted at the Seminar hall of Government College for Women, Thiruvananthapuram	27 th August 2013.
		2.State Level Training Programme for Non-Teaching Staff of B.Ed Training Colleges- 2013-2014	Organized by the Kerala State Higher Education Council, held at Regional Telecom Training Centre, Kaimanam, Thiruvananthapuram	10 th & 11 th September 2013
		3.State Level Training Programme for	Conducted by Mount Carmel College of Teacher Education for	23 rd & 24 th October 2013.

		Non-Teaching Staff members of Aided Colleges	Women, Kottayam	
		4.Training Programme of GAINPF	Conducted by the Directorate of Collegiate Education, Thiruvananthapuram at Government College, Nattakom, Kottayam.	12.09.2014.
2.	Dyna Pereira	1.Training Programme on Online Management System of Kerala Private College Staff Provident Fund,	Organized by N.I.C Thiruvananthapuram and the Directorate of Collegiate Education, Thiruvananthapuram conducted at the Seminar Hall of Government College for Women, Thiruvananthapuram	27 th August 2013.
		2.Principal's meeting (Programme of UGC Funds),	Deputy Director of Collegiate Education Kottayam, at Baselious College, Kottayam	28.09.2013.
		3.State Level Training Programme for Non-Teaching Staff of B.Ed Training Colleges- 2013-2014	Organized by the Kerala State Higher Education Council, held at Regional Telecom Training Centre, Kaimanam, Thiruvananthapuram	10 th & 11 th September 2013.
		4.State Level Training Programme for Non-Teaching Staff members of Aided Colleges	Conducted by Mount Carmel College of Teacher Education for Women, Kottayam	23 rd & 24 th October 2013.
3.	Manu Joseph (L.D.C)	1.State Level Training Programme for Non-Teaching Staff	Conducted by Mount Carmel College of Teacher Education for Women, Kottayam	23 rd & 24 th October 2013.

		members of Aided Colleges		
4.	Latha S.W.	1.State Level Training Programme for Non-Teaching Staff members of Aided Colleges	Conducted by Mount Carmel College of Teacher Education for Women, Kottayam	23 rd & 24 th October 2013.
5.	Deepthy K. Anto	1.State Level Training Programme for Non-Teaching Staff members of Aided Colleges	Conducted by Mount Carmel College of Teacher Education for Women, Kottayam	23 rd & 24 th October 2013.
6.	Kochumole Varghese	2.State Level Training Programme for Non-Teaching Staff members of Aided Colleges	Conducted by Mount Carmel College of Teacher Education for Women, Kottayam	23 rd & 24 th October 2013.
7.	Sherly Varghese	2.State Level Training Programme for Non-Teaching Staff members of Aided Colleges	Conducted by Mount Carmel College of Teacher Education for Women, Kottayam	23 rd & 24 th October 2013.

8. TOTAL NUMBER OF SEMINARS/ WORKSHOPS CONDUCTED

The various seminars and workshops that were conducted by the college are listed below:

- ❖ UGC Sponsored Two Day Inter-National Seminar on ‘Learning Disabilities and Inclusion’ was organized by the Institution, on 14th and 15th February, 2014.

9. RESEARCH PROJECTS A) ONGOING B) COMPLETED

Project Proposals (Minor, Major etc.) forwarded to UGC (Name of Project, Name of the Teacher and Department may be furnished) and sanctioned by UGC:

Minor Research Project

Sl. No	Name of the Minor Project	Name of the Teacher	Department	Sanctioned By UGC
1.	'Developing an Intervention Strategy To Enhance Academic Achievement of Primary School Children With Attention Deficit Disorder'.	Sr.Dr.Alice Mathew 2013	<i>Education</i>	Ongoing
2.	'Effectiveness of Discourse – Oriented Instructional Material In Developing Functional Writing Skills In English Among Secondary School Students of Kottayam District'.	Dr. Mary Sheba Jose, 2013	<i>Education</i>	Ongoing
3.	'Development of A Digital Literacy Assessment Package To Assess The Digital Literacy of Secondary School Students of Kerala'.	Mrs. Liz Kuriakose, 2014	<i>Education</i>	On Going
4.	'A Study of Occupational Stress Of Teachers And Academic Stress Of Students In Relation To Their Mental Health And Burnout at the Secondary Schools Of Kerala'	Jaya P.J., 2014	<i>Education</i>	Ongoing

10. PATENTS GENERATED, IF ANY –

Nil

11. NEW COLLABORATIVE RESEARCH PROGRAMMES

Conducting Major and Minor Research Projects sanctioned by UGC.

12. TOTAL RESEARCH GRANTS RECEIVED FROM VARIOUS AGENCIES

NIL

13. NUMBER OF RESEARCH SCHOLARS

- ❖ Ms. Soosamma P.A : Research Scholar, University of Kerala.
- ❖ Ms.Jaya.P.J Research Scholar, Bharathiar University, Tamil Nadu.
- ❖ Ms. Liz Kuriakose, Research Scholar, Bharathiar University, Tamil Nadu.

- ❖ Ms. Therese Jose, Research Scholar, Bharathiar University, Tamil Nadu.

.14. CITATION INDEX OF FACULTY MEMBERS AND IMPACT FACTOR

The work of the following teachers has been cited by different researchers in their theses and in research papers.

- 1) Dr. Sr. Alice Mathew (Associate Professor).
- 2) Dr. Susamma George P. (Associate Professor).
- 3) Dr. Pushpa Marian (Associate Professor).
- 4) Dr. Suma Joseph (Associate Professor).
- 5) Dr. Mary Sheba Jose (Associate Professor).
- 6) Dr. Lissy Koshi (Assistant Professor).

15. HONORS/ AWARDS TO THE FACULTY

- ❖ Janakeeya Sarga Samthi's Talent Award was presented to Sr. Dr. Alice Mathew, Principal of the college.
- ❖ Dr. Pushpa Marian and Ms. Mary Sheba Jose are Zonal Chairpersons of Board of Practical Examination of B.Ed. Programme of Mahatma Gandhi University.
- ❖ Dr. Lissy Koshi is the adjudicator of M.Ed. Thesis of Mahatma Gandhi and University of Kerala.
- ❖ Dr. Pushpa Marian was the adjudicator of M.Ed. Theses of Mahatma Gandhi, Kerala and Periyar Universities respectively.
- ❖ Dr. Lissy Koshi, Assistant Professor, is a resource person in the area of guidance and counselling.
- ❖ Dr. Pushpa Marian and Dr. Lissy Koshi are research guides for the Ph.D. programme of Bharathiar University.
- ❖ Dr. Mary Sheba Jose was awarded Ph.D. in Education (English)
- ❖ Dr. Suma Joseph was awarded Ph.D in Physical Education.

16. INTERNAL RESOURCE GENERATED

The college generates its fund and internal resources for all its ongoing and upcoming activities which are stated below:

- Micro - teaching studio and digital library have been installed.
- The Digital Library was upgraded with RFID technology.
- The College generates fund by conducting Food Fest, SUPW Exhibition-cum-Sale and the fund was utilized for running a Tailoring centre & Computer centre for the BPL women of the locality and to assist the inmates of Home for the Aged.
- Learning Disability centre generates fund through remediation & assessment of learning of students with learning disability.
- Separate scholarship programmes were generated by Management and teachers to assist economically backward students.
- Method labs for Natural Science, Social Science, Mathematics and English was constructed by using the fund from the Management to ensure effective learning.

17. DETAILS OF DEPARTMENTS GETTING ASSISTANCE/

RECOGNITION UNDER SAP, COSIST/DST, FIST and other programmes

Nil

18. COMMUNITY SERVICES

The college worked consciously for enhancing the community interaction through its systematic efforts. The activities helped the college in mobilizing students and community for need based community programmes.

- ❖ The college runs the Carmel Institute for Vocational Training which offers Courses in Tailoring, Computer Application and Beauty Therapy for the disadvantaged women of our locality.
- ❖ The students interact and provide weekly assistance to the inmates of Abhaya Bhavan, a Destitute Home based in Kottayam.
- ❖ The College Auditorium serves as a venue for various community programmes.
- ❖ Learning Disability Clinic provides remediation to several students with

learning problems.

- ❖ Annual visit and distribution of clothing and other daily amenities to Juvenile Home, Shanthi Bhavan (Home for Destitutes) and Asha Bhavan (Home for mentally challenged).
- ❖ Adoption of a nearby Govt. U.P School at Parampuzha, where the students are provided training in preparing handicrafts items using waste materials.
- ❖ Life School Training Programme for the school students living in six villages of Kottayam.

19. TEACHERS AND OFFICERS NEWLY RECRUITED

Karthika P.R. – Computer Teacher

Josmy John - Library Assistant

20. TEACHING – NON TEACHING STAFF RATIO

Ratio = 10: 13.

21. IMPROVEMENTS IN THE LIBRARY SERVICES

A number of new books and journals have been added to the library Internet facilities are available to teachers and students in the library.

- ❖ Prepared ID cards with barcode number for the faculty and students.
- ❖ Added more computers and internet facilities in the library.
- ❖ Conducted Orientation programme for the students in library service and software.
- ❖ Celebrated Library Week with innovative programmes.
- ❖ Introduced intercom connectivity in the library and with other departments of the college.

22. NUMBER OF NEW BOOKS/JOURNALS SUBSCRIBED WITH THEIR VALUE

Addition of new books and journals to the library for the year 2013-2014.

Sl. No.	Books/ Journals	Amount
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1.	No. of new books = 118	Value of books = Rs1,06392
2.	No. of journals = 20	Value of journals= 7800/-

23. COURSES IN WHICH STUDENT ASSESSMENT OF TEACHERS IS INTRODUCED AND THE ACTION TAKEN ON STUDENT FEEDBACK

- ❖ At the end of the course, a feedback proforma is given to both B.Ed. and M.Ed. students to be filled in for every teacher.
- ❖ The Proforma are given to respective teachers for self-introspection and for the implementation of necessary changes.

24. FEEDBACK FROM STAKEHOLDERS

Every year, Interfaces with Heads of the Institutions and senior teachers of Practice Teaching Schools, PTA Executive body, Alumni and community members are conducted. The analysis of the feedback regarding the various activities of the institution has ensured its better functioning.

25. UNIT COST OF EDUCATION

B. Ed. Course –Rs.4, 610. (including Examination fees Rs.1550/- Tuition Fees Rs. 2000/- Special Fees Rs. 530/ and University Fees Rs. 530/-)

M. Ed. Course – Rs.37, 000/- (including Examination Fee Rs. 2000/-)

26. COMPUTERIZATION OF ADMINISTRATION AND THE PROCESS OF ADMISSIONS AND EXAMINATION RESULTS, ISSUE OF CERTIFICATES

Administrative Mechanism is computerized and so is the process of admission and examination results. Every department has been provided with

computers. The administration process has been computerized- Installation of MIS Software (Management Information System) took place in 2013. This software is being applied in the area of Admission, Accounting, Attendance, Salary dispensation etc.

- Biometric punching system was installed.
- Salary bill is prepared through SPARK (Service and Payroll Administrative Repository for Kerala).
- The college website is a medium for communicating aspects like administration, admission process, publishing of rank list, seminars/workshops/ programmes organized within the institution.

27. INCREASE IN THE INFRASTRUCTURAL FACILITIES AND TECHNOLOGY UPGRADATION

The college is very keen about improving its infrastructural facilities according to the need of the time. Method labs were constructed for English, Mathematics, Natural Science and Social Science optional subjects.

28 COMPUTER AND INTERNET ACCESS AND TRAINING TO TEACHERS NON-TEACHING STAFF AND STUDENTS

- ❖ Computers with internet facility for every faculty member.
- ❖ Free internet access to teachers, administrative staff and students.

29. FINANCIAL AID TO STUDENTS

The College is very particular that no student should be denied the right to education on grounds of financial backwardness.

The various financial aids given to such students are listed below:

1. Scholarship

The students are helped to apply for various scholarships such as – University Merit Scholarship, scholarship for children of labourers in Tea/ Rubber Estates, scholarship for children of newspaper agents etc.

2. Grants

The students who belonging to the SC/ST/OEC/ Fisheries/ SEBC/FC communities receive lump sum grant from the government as well as full fee concession, free boarding and lodging charges.

3. Aid for hostellers

- ❖ Three students of the hostel are provided free accommodation.
- ❖ Two hostlers are financially helped by meeting 50% of the total fee.

4. Aid for day scholars

Every year financial assistance is given to one of the deserving students among the B.Ed. trainees.

30. ACTIVITIES AND SUPPORT FROM ALUMNI ASSOCIATION

- ❖ The Alumni Association provides opportunities for the former students to keep in contact with the institution.
- ❖ The Association organizes Alumni meetings every year.
- ❖ The Alumni extend their whole hearted support especially in providing placement for our students.
- ❖ The Alumni are invited for taking Demonstration classes and also to judge various competitions held in the institution.

31. ACTIVITIES AND SUPPORT FROM THE PARENT- TEACHER ASSOCIATION

- ❖ PTA provides support, guidance and financial assistance for the smooth running of the institution.

32. HEALTH SERVICES

- ❖ The club organizes annual medical check- up for students of the college.
- ❖ Training in Yoga and Aerobics are conducted occasionally.

33. PERFORMANCE IN SPORTS ACTIVITIES

The institution encourages our students to take part in various sports competitions conducted at the institutional, University as well as National Level.

- ❖ Sports Day is conducted every year.
- ❖ The students participate actively in the sports competitions conducted in the institution and at University level.

33.1. INTER-COLLEGIATE LEVEL COMPETITIONS

Our students participated in the Mahatma Gandhi University Inter Training College Athletic Meet and secured the following prizes.

- 1) Ms. Rakhi Raju secured Second Place in Javelin Throw and Third Place in 100 mts. Race in the Mahatma Gandhi University Inter - Training College Athletic meet held on 15.02.2014.
- 2) The College team secured second place in the 4×100 mts relay competition in the Mahatma Gandhi University Inter Training College Athletic Meet.

33. 2. STATE LEVEL COMPETITIONS

- Ms. Rakhi Raju secured first prize in 100 mts race and second place in Javeline Throw. Ms. Sakkeena M. secured second prize in high jump and third prize in Long Jump. Ms.Sanitha T. secured Second Prize in 200mts race. Our college team secured First Prize in 4X100 mts relay.
- Our college Throw Ball team secured second position in the All Kerala Inter - B.Ed. collegiate throw ball tournament organized by SAM training college, Poothotta on 21st February 2014. Ms.Rakhi Raju was selected as the Best Player of the tournament.

34. INCENTIVES TO OUTSTANDING SPORTS PERSONS

A Special Award Distribution Ceremony was organized to congratulate the winners of the Inter Training College Athletic Meet and the Individual Champion of the College Sports competitions.

- Ms. Radhakumari Endowment cash award for the outstanding performance in sports and games was secured by Ms. Rakhi Raju.

35. STUDENT ACHIEVEMENTS AND AWARDS

- ❖ Ms. Dona Thomas won the first prize in the State Level Essay competition for college students conducted by the National Safety Council, Kerala Chapter in connection with the National Safety Day Celebration 2014.
- ❖ Our college won the First Prize in the All Kerala Inter - collegiate Magazine Competition conducted by St. John the Baptist College of Education, Nedumkunnam, Kottayam.

36. ACTIVITIES OF THE GUIDANCE AND COUNSELLING UNIT

- ❖ The college offers a UGC sponsored Certificate course in Counsellor training. Dr. Sreekumar, PRO, MG University inaugurated the course.
- ❖ The College has established a Guidance and Counseling Unit. A counselor's service is made available and the needs for guidance and counseling of the students and children of the teaching and Non-teaching staff are taken care by the Unit.
- ❖ Mentoring system is introduced to assist our students in their holistic development.

37. PLACEMENT SERVICES PROVIDED TO THE STUDENTS

- ❖ The Placement Centre helps the students to find employment opportunities.
- ❖ Our sister concerns in Gwalior, Faridabad and Orissa are a regular source of placement.
- ❖ Schools in the locality recruit our trainees.
- ❖ Campus recruitment is conducted annually for International schools in our institution.

- ❖ St. Joseph's Matriculation School, Sengothai and Aarushi Global School, Karakudy conducted campus recruitment on 4th March 2014.

38. DEVELOPMENT PROGRAMME FOR NON-TEACHING STAFF

The Institution provides incentives and financial assistance as per requirement to the non-teaching staff and their children for pursuing higher studies. In addition to this, they are given ample opportunities to keep themselves updated on track by providing suitable development programmes.

39. GOOD PRACTICES OF THE INSTITUTION

- ❖ The institution is giving more importance to research. Four of our staff are pursuing their research work.
- ❖ The teachers are encouraged to undertake Minor and Major projects.
- ❖ Carmel Tailoring Centre and Carmel Computer Centre are functioning in the institution for the BPL women of the society.
- ❖ Value education classes are conducted regularly.
- ❖ Inter-religious prayer session is conducted weekly.
- ❖ Extension activities and social visits are conducted by the institution for the empowerment of women and children of the locality.

40. LINKAGES DEVELOPED WITH NATIONAL/INTERNATIONAL, ACADEMIC/RESEARCH BODIES

- ❖ Collaboration with AIACHE and District Literacy Mission, Kottayam.
- ❖ Collaboration with Council of Teacher Education.
- ❖ Collaboration with AKTCTA, AKPCTA, KPCTA, AKCPETA.
- ❖ Collaboration with World Vision India.

41. ACTION TAKEN ON THE BASIS OF THE REPORT ON THE AQAR OF THE PREVIOUS YEAR

- ❖ Students were encouraged to use modern technologies in teaching.
- ❖ Backward students were identified and remedial instruction was given to them.

- ❖ ‘International Seminar on Learning Disability and Inclusion’ was conducted.
- ❖ International workshop on preparing powerful presentation, was conducted.
- ❖ Extension activities were strengthened.
- ❖ Enhanced participation in Inter-Collegiate competitions.

42. ANY OTHER RELEVANT INFORMATION THE INSTITUTION WISHES TO ADD

- ❖ Value - based education is given importance and so the trainees are given exposure to the marginalized section of society. Empowerment of women is a thrust area of the Institution.

ACTIVITIES CONDUCTED IN THE COLLEGE DURING THE YEAR 2013-2014

- U.G.C. sponsored International Seminar on ‘Learning Disabilities and Inclusion’ was conducted from 14th – 15th January, 2014.
- Class on Safe Use of cooking gas was conducted on 31st January 2014
- A Workshop on financial education by Sibin Philip (Asst. Professor, Dept. of Economics, Govt. College, Kottayam on 31st January 2014.
- A Three day Retreat for the Christian students of the B.Ed. programme was conducted by Fr. Sijo & team, Chittoor Retreat Centre on 3rd -5th February 2014.
- Alumni General Body meeting conducted on 4th February 2014
- The students had visited seven villages for Life school programme organized by World Vision on 21st January 2014.

SECTION C:

OUTCOMES ACHIEVED BY THE END OF THE YEAR

- ❖ 01-11-2013- Minor Research Project – Dr. Mary Sheba Jose – 1,00,000/-
- ❖ 01-11-2013- Minor Research Project – Dr. Sr. Alice Mathew- 62,500/-
- ❖ 20-03-2014- Major Research Project- Dr. Sr. Alice Mathew- 86,860/-
- ❖ 11-04-2014- Contingency – Dr. Suma Joseph – 15,000/-

- ❖ 06-05-2014- IQAC- 3,00,000/-
- ❖ 06-05-2014- Additional Assistance- 22,50,000/-
- ❖ 06-05-2014- General Development Assistance – 5,59,800/-

SECTION D:

PLANS OF THE HEI FOR THE NEXT YEAR

- ❖ To extend the existing infrastructural facilities to accommodate newly restructured Two- year B. Ed and M. Ed programmes.
- ❖ To send proposals to UGC to conduct Seminars/Workshops.
- ❖ To apply for Major and Minor Projects with financial aid from UGC and other agencies.
- ❖ To adopt a tribal colony.
- ❖ To provide training in NET and SET exams.
- ❖ To digitalize language lab.
- ❖ To adopt two schools (Primary and Higher Secondary level) and instruct them on health and hygiene, environmental protection, Life Skills and modern technology.
- ❖ To update and equip the subject laboratories with modern equipment.

Achievements



Janakeeya Sarga Samthi's Talent Award was presented to Dr.Sr. Alice Mathew, Principal of the College for the best Educational Institution during the year 2013.



Carmelit 2012-2013 won the first prize in the All Kerala Inter Collegiate Magazine Competition held by St. John the Baptist's College of Education, Nedumkunnam.

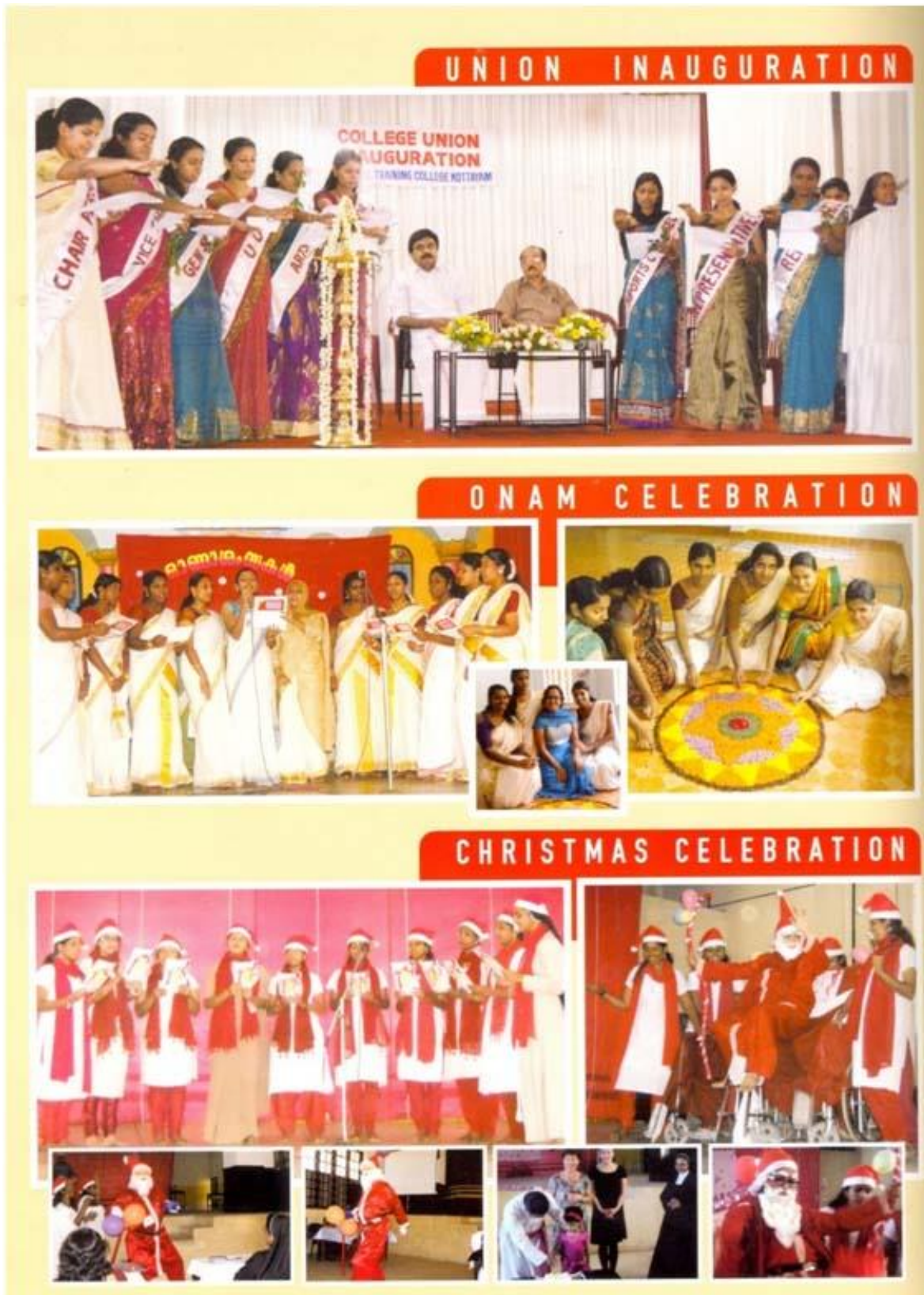


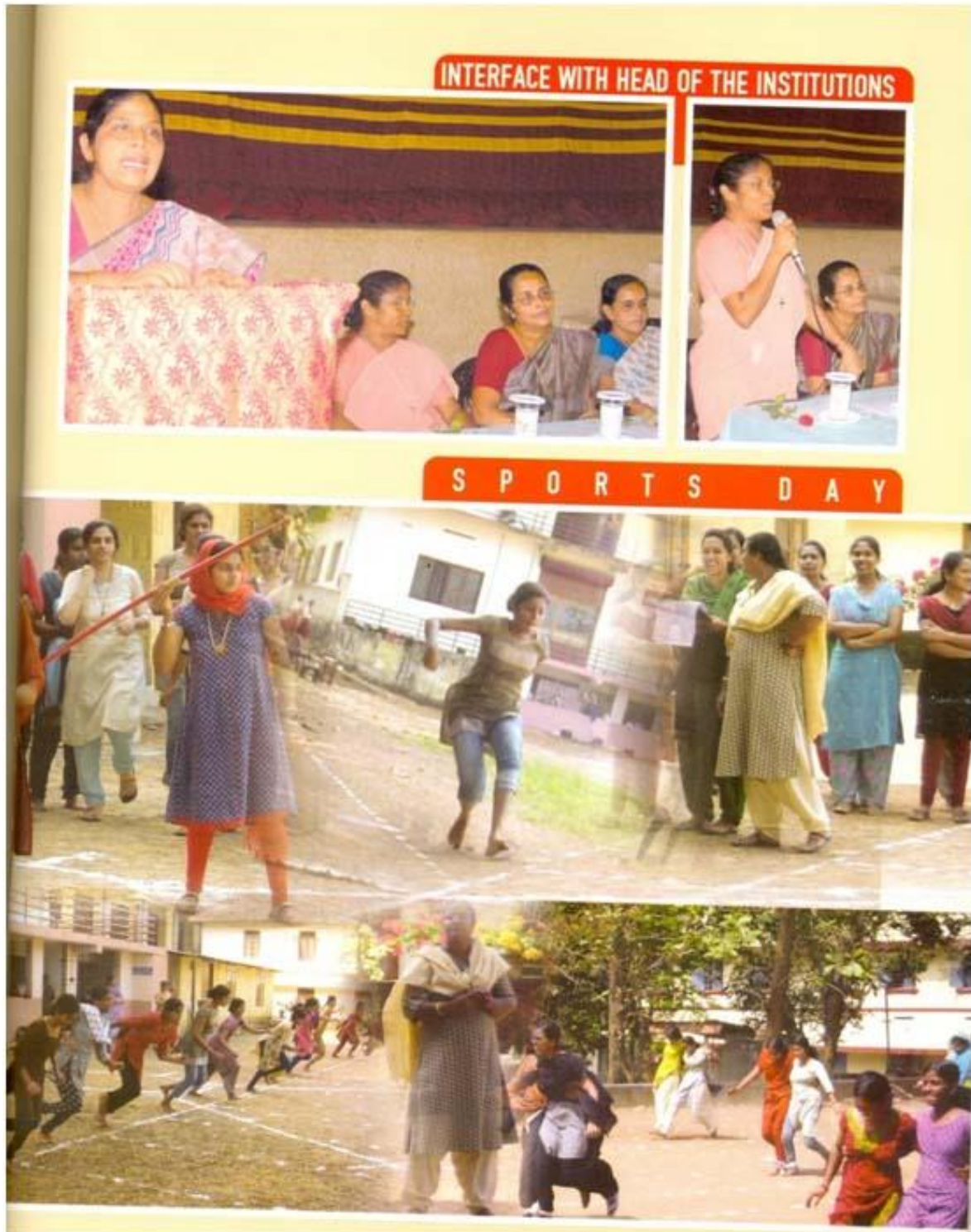
Dr.Suma Joseph, Associate Professor in Physical Education was awarded Ph.D. on 'the Construction of a Test Battery to Assess the Basket Ball Playing Ability of Women Players' from Mahatma Gandhi University in 2013.

NET QUALIFIERS		K-TET QUALIFIER		SET QUALIFIERS	
					
Sonia A.	Priyanka M M	Chinu S (M.Ed)	Jisha Viswan (M.Ed)	Smitha Skariah (M.Ed)	
INDIVIDUAL PERFORMANCE					
					
DONA SOMAN First prize in the state level Essay competition in English conducted by the National Safety Council.	Sr. THERESA ROJITTA Second prize in "Democratic rights", state level seminar 2013, conducted by Human Rights Protection Council.	RAKHI RAJU Best player of the Tournament (Throw ball, SAM Training College, Poothotta), Individual Champion (Mount Carmel)	SAKEENA M Second Prize in High Jump in the first All Kerala Inter Collegiate Athletic Meet, Labour India College		

Our college athletic team secured the overall championship for women with 25 points in the 1st All Kerala Inter Training College Athletic Meet organized by Labour India College of Teacher Education Marangattupilly, Kottayam on 31st January 2014.

Our College Throw-Ball team secured 2nd position in the third All Kerala Inter B.Ed Collegiate Throw-Ball Tournament organized by SAM Training College, Poothotta on 21st Feb 2014.





CARMEL FEST INAUGURATION



CARMEX INAUGURATION



LIBRARY WEEK



PLACEMENT SERVICE



THROWBALL



MARCH PAST



PERFORMANCE



VISIT TO ABHAYA BHAVAN

