



MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN
Muttambalam P.O., Kanjikuzhy, Kottayam- 686004
(Recognised by NCTE, Affiliated to Mahatma Gandhi University)

CRITERION III

RESEARCH AND OUTREACH ACTIVITIES

3.1: Resource Mobilization for Research

3.1.3: DOCUMENTARY PROOF FOR IN-HOUSE SUPPORT IS PROVIDED BY THE INSTITUTION TO TEACHERS FOR RESEARCH

In-house support provided by the institution to teachers for research purposes during the last five years in the form of

1. Seed money for doctoral studies / research projects
2. Granting study leave for research field work
3. Undertaking appraisals of institutional functioning and documentation
4. Facilitating research by providing organizational supports
5. Organizing research circle / internal seminar / interactive session on research



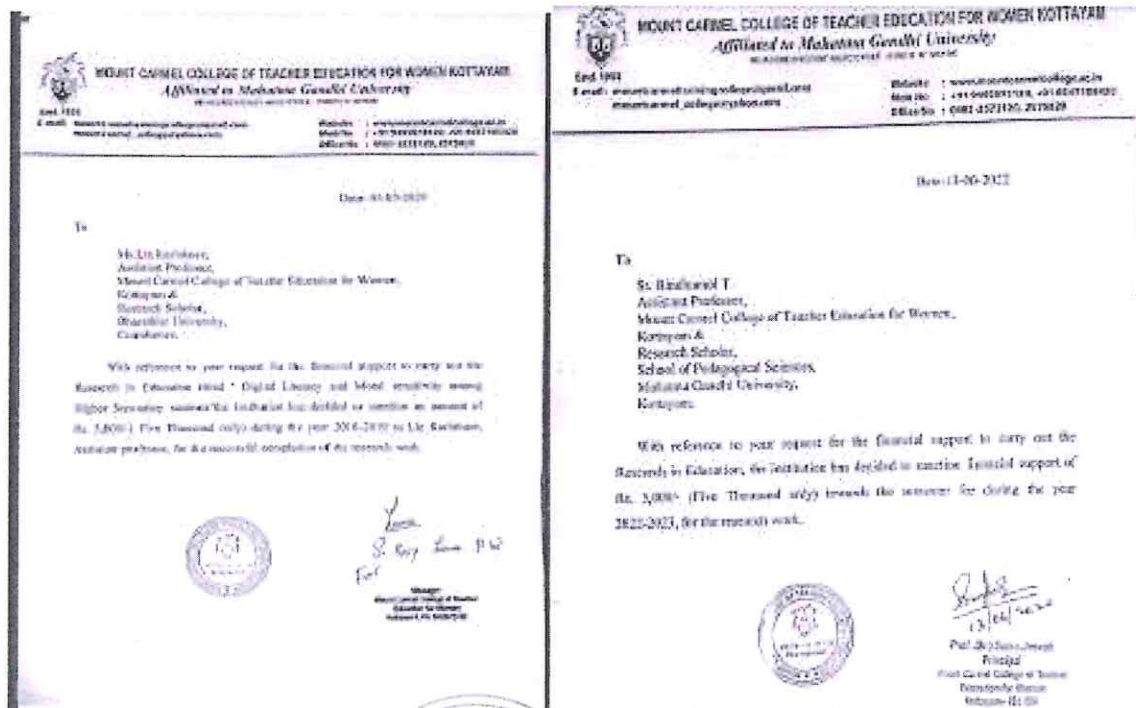
Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004

Over the past five years, Mount Carmel College of Teacher Education for Women, Kottayam, has established a dedicated commitment to fostering a culture of research and academic inquiry among its faculty and students. Recognizing the importance of research in advancing educational practices and methodologies, the institution has implemented various forms of in-house support. These initiatives aim to empower teachers to engage in meaningful research endeavors that contribute to both personal professional growth and the enhancement of institutional capabilities.

SEED MONEY FOR DOCTORAL STUDIES / RESEARCH PROJECTS

The institution has approved seed money for doctoral research and various research projects based on faculty requests. This support includes funding of rupees 16500 for three minor research projects and financial assistance of rupees 31000 for the four faculty members was sanctioned. The following are the details.

Date & Year of seed money sanctioned	Amount in Rupees	Name of the faculty	Purpose of the seed money
01/03/2019	5000	Ms. Liz Kuriakose	Research Completion
02/03/2020	6000	Ms. Jaya P J	Research Completion
27/08/2021	5000	Sr. Rosy Leema	Semester fees
27/08/2021	5000	Sr. Bindhumol T	Semester fees
07/10/2022	5000	Sr. Rosy Leema	Semester fees
13/06/2022	5000	Sr. Bindhumol T	Semester fees



Suma Joseph
 Prof. (Dr.) Suma Joseph
 Principal
 Mount Carmel College of Teacher Education for Women
 Kottayam-686 004



MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN KOTTAYAM
Affiliated to Mahatma Gandhi University

RE-ACCREDITED BY NAAC CYCLE - II WITH 'A' GRADE

Estd. 1953

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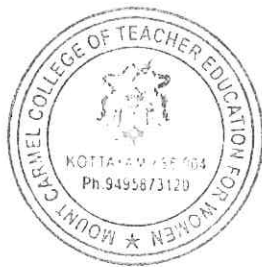
Website : www.mountcarmelcollege.ac.in
Mob No : +91 9495873120, +91 8547105420
Office No : 0481-2573120, 2575820

Date: 01-03-2019

To

Ms.Liz Kuriakose,
Assistant Professor,
Mount Carmel College of Teacher Education for Women,
Kottayam &
Research Scholar,
Bharathiar University,
Coimbatore.

With reference to your request for the financial support to carry out the Research in Education titled ' Digital Literacy and Moral sensitivity among Higher Secondary students'the Institution has decided to sanction an amount of Rs. 5,000/- (Five Thousand only) during the year 2018-2019 to Liz Kuriakose, Assistant professor, for the successful completion of the research work.



Leema
S. Rosy Leema. P.W
For

Manager
Mount Carmel College of Teacher
Education for Women
Kottayam-4, Ph: 9495873120



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Date-05-08-2019

To

Jaya P J

Assistant Professor, Mount Carmel College of teacher Education for Women &
Research scholar, Bharathiar University, Coimbatore

With reference to your request for the financial support to carry out the Research in education entitled 'A study on Academic stress of Secondary school students of Kerala in relation to their mental Health and Burnout', the Institution has decided to sanction an amount of Rs. 6,000/- (six thousand only) during the year 2019-2020 to Jaya P J ,Assistant professor in Education, for the successful completion of the research work.



Leema
S. Rosy Leema. P.W

for

Manager
Mount Carmel College of Teacher
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Date: 27-08-2021

To

Sr. Bindhumol T
Assistant Professor,
Mount Carmel College of Teacher Education for Women,
Kottayam &
Research scholar,
School of Pedagogical Sciences,
Mahatma Gandhi University,
Kottayam.

With reference to your request for the financial support to carry out the Research in Education, the institution has decided to sanction financial support of Rs. 5,000/- (Five Thousand only) towards the semester fee during the year 2021-2022, for the research work.



Dr. Mary Sheba Jose
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam-4, Ph: 9495873120



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Date: 27-08-2021

To

Sr. Rosy Leema P W
UGC Librarian,
Mount Carmel College of Teacher Education for Women,
Kottayam &
Research scholar,
School of Pedagogical Sciences,
Mahatma Gandhi University,
Kottayam.

With reference to your request for the financial support to carry out the Research in Education, the institution has decided to sanction financial support of Rs. 5,000/- (Five Thousand only) towards the semester fee during the year 2021-2022 , for the research work.



Dr. Mary Sheba Jose
Principal
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Date:13-06-2022

To

Sr. Bindhumol T
Assistant Professor,
Mount Carmel College of Teacher Education for Women,
Kottayam &
Research Scholar,
School of Pedagogical Sciences,
Mahatma Gandhi University,
Kottayam.

With reference to your request for the financial support to carry out the Research in Education, the institution has decided to sanction financial support of Rs. 5,000/- (Five Thousand only) towards the semester fee during the year 2022-2023, for the research work.



13/06/2022

Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
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Date: 07-10-2022

To

Sr. Rosy Leema P W
UGC Librarian,
Mount Carmel College of Teacher Education for Women,
Kottayam &
Research scholar,
School of Pedagogical Sciences,
Mahatma Gandhi University,
Kottayam.

With reference to your request for the financial support to carryout the Research in Education, the institution has decided to sanction financial support of Rs. 5,000/- (Five Thousand only) towards the semester fee during the year 2022-2023, for the research work.




07/10/2022.
Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004

MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN,
KOTTAYAM

RECEIPT

Received with thanks from The Principal

Rs. 5000 towards Research work

Kottayam
Date: 4/3/21

Signature
Liz Kuriakose

MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN,
KOTTAYAM

RECEIPT

Received with thanks from Dr. Principal

Rs. 5000 towards Research work - Semester 1st

Kottayam
Date: 2/18/2021

Signature
S. Kuriakose

Date & Year of sanctioned	Amount sanctioned	Name of the faculty	Title of the Project
20/05/2020	7500	Sr. Bindhumol T	Public Awareness about COVID-19: A Comprehensive Survey
07/06/2021	6000	NidhuNeena Varghese	Problems and Prospects of Learning among Tribal Students in Wayanad District
24/01/2021	3000	Dr. Liz Kuriakose	Kanjikuzhy through the Ages: Documenting the Historical Roots and Traditions of the Region"

MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN KOTTAYAM
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Sl. No. 100/2021

To,
Sr. Bindhumol T,
Assistant Professor, H.E.D. Department,
Mount Carmel College of Teacher Education for Women,
Kottayam.

With reference to your request for the financial support to carry out the Research Project entitled "Public Awareness about COVID-19: A Comprehensive Survey", the sanction has been granted in favour of Rs. 7500/- (Seven Thousand Five Hundred only) during the year 2020-2021 as the Assistant Professor, H.E.D. Department for the successful completion of the research work.

Signature
S. Kuriakose

MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN KOTTAYAM
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Sl. No. 100/2021

To,
Dr. NidhuNeena Varghese,
Assistant Professor, H.E.D. Department,
Mount Carmel College of Teacher Education for Women,
Kottayam.

With reference to your request for the financial support to carry out the Research Project entitled "Problems and Prospects of Learning among Tribal Students in Wayanad District", sanction has been granted in favour of an amount of Rs. 6000/- (Six Thousand only) during the year 2021-2022 to Dr. NidhuNeena Varghese, Assistant Professor, H.E.D. Department for the successful completion of the research work.

Signature
S. Kuriakose





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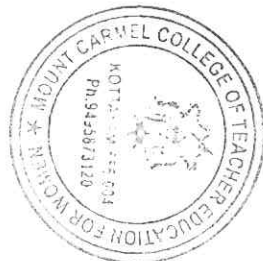
Website : www.mountcarmelcollege.ac.in
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Office No : 0481-2573120, 2575820

Date:20-05-2020

To

Sr. Bindhumol T
Assistant Professor, B.Ed. Department,
Mount Carmel College of Teacher Education for Women,
Kottayam

With reference to your request for the financial support to carry out the Research Project entitled 'Public Awareness about COVID-19: A Comprehensive Survey', the Institution has decided to sanction an amount of Rs. 7500/- (Seven Thousand Five Hundred only) during the year 2020-2021 to Sr. Bindhumol T, Assistant Professor, B.Ed. Department for the successful completion of the research work.



Leema
Fd Sr. Rose Leema
Administrative Manager
Mount Carmel College of Teacher
Education for Women
Kottayam-4, Ph: 9495873120



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Date:07-06-2021

To

Dr. Nidhu Neena Varghese
Assistant Professor, M.Ed. Department,
Mount Carmel College of Teacher Education for Women,
Kottayam

With reference to your request for the financial support to carry out the Research Project entitled 'Problems and Prospects of Learning among Tribal Students in Wayanad District', the Institution has decided to sanction an amount of Rs. 6,000/- (Six Thousand only) during the year 2021-2022 to Dr. Nidhu Neena Varghese, Assistant Professor, M.Ed. Department for the successful completion of the research work.



Leema
Sr. Ruse Leema
Administrative Manager
For
Manager
Mount Carmel College of Teacher
Education for Women
Kottayam-4, Ph: 9495873120



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Date:24-01-2022

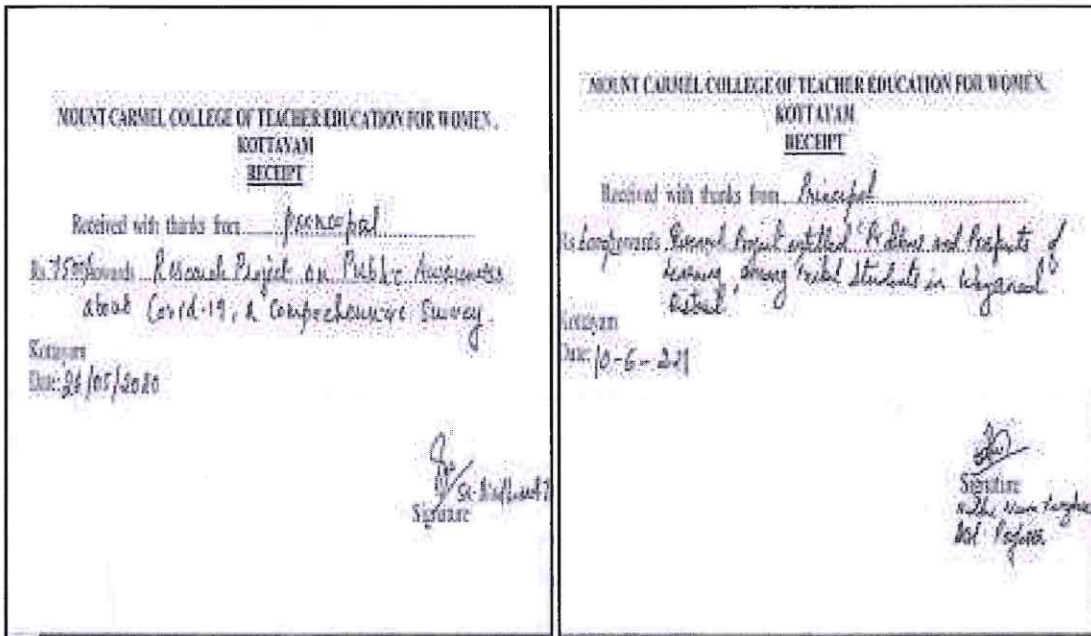
To

Dr. Liz Kuriakose
Assistant Professor, B.Ed. Department,
Mount Carmel College of Teacher Education for Women,
Kottayam

With reference to your request for the financial support to carry out the Research Project entitled "Kanjikuzhy through the Ages: Documenting the Historical Roots and Traditions of the Region", the Institution has decided to sanction an amount of Rs. 3,000/- (Three Thousand only) during the year 2021-2022 to Dr. Liz Kuriakose, Assistant Professor, B.Ed. Department for the successful completion of the research work.



Leeema
Sr. Rose Lemia
Administrative manager
Fed
Manager
Mount Carmel College of Teacher
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GRANTING STUDY LEAVE FOR RESEARCH FIELD WORK

The college gives importance to research activities of its faculty members. The college granted leave for course work and completion of the research for its faculties.

ACADEMIC YEAR 2022-2023

Leave sectioned for the faculties -Sr. Bindhumol T. (Assistant Professor in Education) and Sr. Rosy Lecma P. W. (UGC librarian) from 31/03/2023 - 30/06/2023 as part of their Ph.D course work. The order from the university and relieving letter for course work from the college has been attached.

Name of the Faculty	Designation	Date of Birth	Date of Appointment	Date of Release
Dr. S. Bindhumol T.	Assistant Professor in Education	10/03/1978	10/03/2018	30/06/2023
Sr. Rosy Lecma P. W.	UGC Librarian	15/08/1975	15/08/2018	30/06/2023
Sr. Bindhumol T.	Assistant Professor in Education	10/03/1978	10/03/2018	30/06/2023
Sr. Rosy Lecma P. W.	UGC Librarian	15/08/1975	15/08/2018	30/06/2023



Sr. Bindhumol T.
Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
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Kottayam - 686 004



MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

Ph.D. Programme in Education - 2020 Admission - Provisional Registration for research - Granted - Orders issued.

ACADEMIC A 13 SECTION

No. 4130/AC A 13/2021/MGU

Priyadarsini Hills, Dated: 24.08.2021

Read:-1. MGU Ph.D Regulations, 2016.

2. Notification No.AcAX/Gen/Ph.D Regn/N&A/2020 dtd.30.06.2020 & 06.02.2021

3. U. O. No. 1926/AC A 10/2021/MGU dated 08.04.2021.

4. Minutes of the Doctoral Committee meeting of Education, held on 19th & 20th April 2021.

ORDER

Applications were invited, vide paper read (2) above, from eligible candidates for registration for research (2020 admission) leading to the award of Ph.D. Degree of Mahatma Gandhi University. The Doctoral Committee of Education, vide minutes read (4) above, has forwarded the list of candidates recommended for registration for research.

Sanction has therefore, been accorded by the Vice-Chancellor, to the following candidates who are recommended by the Doctoral Committee, being granted registration for research at various research centres as shown below, under the Faculty of Education,

Regn. No. & Year	Name & Address of the research scholar	Discipline	Name of the research supervising teacher	Centre of research	Title of research work	Nature of regn.
312/2020	ANITHA M.K MANJAPPALLIKUNNEL PULIYANOOR .P.O THEKKUMMURRY KOTTAYAM PIN-686573	EDUCATION	Dr.ISMAIL THAMARASSERI	SCHOOL OF PEDAGOGICAL SCIENCES	EFFECTIVENESS OF AN INSTRUCTIONAL PACKAGE ON ENVIRONMENTAL SUSTAINABILITY FOR ENHANCING PRO- ENVIRONMENTAL BEHAVIOUR AND ECO- FRIENDLY LIVING PRACTICES AMONG SECONDARY SCHOOL STUDENTS	FULL TIME



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313/2020	ASHA MOHANAN PARAKKATTUKUZHAYIL HOUSE MEMURY.P.O KOTTAYAM PIN-686611	EDUCATION	Dr.ISMAIL THAMARASSERI	SCHOOL OF PEDAGOGICAL SCIENCES	EFFECTIVENESS OF A PERSONALISED LEARNING PACKAGE IN SOCIAL SCIENCE ON RESPONSIBLE SOCIAL BEHAVIOUR AND CERTAIN COGNITIVE VARIABLES OF STUDENTS AT SECONDARY SCHOOL LEVEL	FULL TIME
314/2020	GOPAKUMAR.A.P AKAMALATHAZHAE EDAVETTY .P.O THODUPUZHA IDUKKI (DIST) PIN-685588	EDUCATION	Dr.ISMAIL THAMARASSERI	SCHOOL OF PEDAGOGICAL SCIENCES	EFFECTIVENESS OF AN INSTRUCTIONAL PACKAGE ON CERTAIN TECHNO PEDAGOGICAL COMPETENCIES AND DIGITAL ETHICS OF STUDENT TEACHERS AT SECONDARY LEVEL	FULL TIME
315/2020	SHEJEENA K.A VAKANDATHIL (H) W.PUNNAMATTOM, ENANALLOOR P.O MUVATTUPUZHA PIN-686673	EDUCATION	Dr.ISMAIL THAMARASSERI	SCHOOL OF PEDAGOGICAL SCIENCES	EFFECTIVENESS OF SCAFFOLDED VEE DIAGRAM ON SCIENTIFIC INQUIRY, COLLABORATIVE ARGUMENTATION AND KNOWLEDGE INTEGRATION OF SECONDARY SCHOOL STUDENTS	PART TIME
316/2020	BINDHUMOL.T MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN, MUTTAMBALAM.P.O,KANJIKUZH KOTTAYAM PIN-686004	EDUCATION	Dr.SIBU.G.NETTO	SCHOOL OF PEDAGOGICAL SCIENCES	ENGLISH LANGUAGE PROFICIENCY OF HIGHER SECONDARY SCHOOL STUDENTS IN RELATION TO CERTAIN COGNITIVE, AFFECTIVE AND ENVIRONMENTAL FACTORS	PART TIME
317/2020	LEENA GEORGE P THERAKAMNILKUNNATHIL KODALLOOR P.O KOTTAYAM-686587	EDUCATION	Dr.SIBU G NETTO	SCHOOL OF PEDAGOGICAL SCIENCES	EFFECTIVENESS OF A DISTANCE MODE INSTRUCTIONAL STRATEGY ON MOTIVATION, FEAR OF SUCCESS AND ACHIEVEMENT IN BIOLOGY AMONG HIGHER SECONDARY SCHOOL STUDENTS	PART TIME



Dr. h.s.
 Prof. (Dr.) Suma Joseph
 Principal
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318/2020	ROSY LEEMA .P.W MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN, KANJIKUZH, MUTTAMBALAM.P.O KOTTAYAM-686004	EDUCATION	Dr.SIBU G NETTO	SCHOOL OF PEDAGOGICAL SCIENCES	DEVELOP AND VALIDATE OF AN INFORMATION LITERACY PACKAGE FOR MODIFYING ATTITUDE AND USE OF INFORMATION RESOURCES AMONG SECONDARY LEVEL STUDENT TEACHERS	PART TIME
319/2020	SHAMNA RAHMATH K.A KATTAKATH HOUSE, P.O PATHAZHAKKADU KODUNGALLUR, THRISSUR DIST-680668	EDUCATION	Dr.MUHAMMED .K.V	SCHOOL OF PEDAGOGICAL SCIENCES	EFFECTIVENESS OF AN E-CONTENT IN SOCIAL SCIENCE BASED ON SOCIAL INQUIRY MODEL ON CERTAIN COGNITIVE AND PSYCHOSOCIAL VARIABLES AMONG SECONDARY SCHOOL STUDENTS	FULL TIME
320/2020	ANKITHA MOHAN KUNNELPARAMBIL MANNANAM P.O KOTTAYAM-686561	EDUCATION	Dr.MINIKUTTY A	SCHOOL OF PEDAGOGICAL SCIENCES	DEVELOPING A MATHEMATICS INSTRUCTIONAL STRATEGY BASED ON CONTENT AND LANGUAGE INTEGRATED LEARNING FOR ENHANCING CERTAIN COGNITIVE AND AFFECTIVE VARIABLES OF PRIMARY SCHOOL STUDENTS	FULL TIME
321/2020	ANEETA GEORGE ANDUKUNNEL (H) MUTHOLY P.O PANTHATHALA, PIN-686573	EDUCATION	Dr.JAYA JAISE	SCHOOL OF PEDAGOGICAL SCIENCES	COMPETENCIES FOR SUSTAINABLE DEVELOPMENT IN RELATION TO VALUE PRIORITY AND PRO- ENVIRONMENTAL BEHAVIOUR AMONG STUDENT TEACHERS AT POST GRADUATE LEVEL	PART TIME
			Prof. (Dr.) Sumia Joseph Principal Mount Carmel College of Teacher Education for Women Kottayam- 686 004			



- The effective date of registration of the scholar, irrespective of full time/part time, shall be the date of joining the research centre after obtaining the registration order.
- In the case of candidates eligible for Any Time Registration (CSIR, JRF, KSCTE, INSPIRE etc.) the date of effect of registration is the date of joining the research centre after obtaining the registration order.
- The registration granted will be confirmed only after successful completion of the Course Work and on submission of all original documents related to research.
- The maximum and the minimum period of research is as per MGU Ph.D. Regulations 2016.

Orders are issued accordingly.

MURALEEDHARAN K V

ASSISTANT REGISTRAR IV (ACADEMIC)
For REGISTRAR

Copy To

1. The research scholars concerned
2. The research supervising teachers concerned
3. The heads of the research centres concerned
4. Director of Research
5. EB XIV Section
6. JR II (Admn) / DR I (Acad) / AR IV (Acad)
7. Content Management Cell (to upload in the website)
8. Records Section
9. Stock file
10. File Copy

Forwarded / By Order

S. S. S. S.
25/8/21
Section Officer

Suma Joseph

Prof. (Dr.) Suma Joseph
Principal

Mount Carmel College of Teacher
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RELIEVING ORDER

(Sr.) Bindhumol T., Assistant Professor of Mount Carmel College of Teacher Education for Women, Kottayam is relieved from her duties on 31.03.2023 A.N. onwards, to join for Course Work for Ph.D. at Mahatma Gandhi University, Kottayam from 31.03.2023 A.N. to 30.06.2023 A.N.

Kottayam
31.03.2023



Suma Joseph
31/03/2023

Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam-686 004, Ph: 9495873120

Suma Joseph

Prof. (Dr.) Suma Joseph
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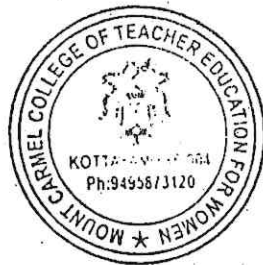
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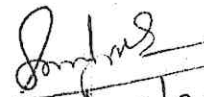
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RELIEVING ORDER

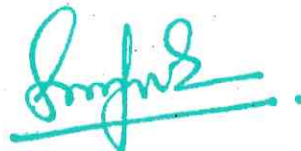
(Sr.) Rosy Leema P.W., UGC Librarian of Mount Carmel College of Teacher Education for Women, Kottayam is relieved from her duties on 31.03.2023 A.N. onwards, to join for Course Work for Ph.D. at Mahatma Gandhi University, Kottayam from 31.03.2023 A.N. to 30.06.2023 A.N.

Kottayam
31.03.2023




31/03/2023

Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
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Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
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Kottayam- 686 004



Sl. No.	Name of the Candidate	Qualification	Specialization	School of Education, Coimbatore	Employment Status
1	Dr. Bindhumol T. Assistant Professor, Kottayam	Education	General Education	School of Educational Sciences	Full Time
2	Dr. Rosy Leema P.W. Assistant Professor, Kottayam	Education	General Education	School of Educational Sciences	Part Time
3	Dr. Bindhumol T. Assistant Professor, Kottayam	Education	General Education	School of Educational Sciences	Part Time
4	Dr. Bindhumol T. Assistant Professor, Kottayam	Education	General Education	School of Educational Sciences	Part Time
5	Dr. Bindhumol T. Assistant Professor, Kottayam	Education	General Education	School of Educational Sciences	Part Time

The above list of registration of the staff for the purpose of full-time employment for the year 2021-2022 is hereby notified for the registration of the staff for the year 2021-2022. The staff for the year 2021-2022 is hereby notified for the registration of the staff for the year 2021-2022. The staff for the year 2021-2022 is hereby notified for the registration of the staff for the year 2021-2022.

VERIFIED AND
ASSISTANT REGISTRAR IS SACROSANCTED BY GOVERNMENT

1. The staff for the year 2021-2022 is hereby notified for the registration of the staff for the year 2021-2022. The staff for the year 2021-2022 is hereby notified for the registration of the staff for the year 2021-2022. The staff for the year 2021-2022 is hereby notified for the registration of the staff for the year 2021-2022.

RELIEVING ORDER

(Dr.) Bindhumol T. Assistant Professor of Mount Carmel College of Teacher Education for Women, Kottayam is relieved from her duties on 01/04/2022 A.M. onwards, to join for Career Work for Ph.D. at Mahatma Gandhi University, Kottayam from 01/04/2022 A.M. to 30/06/2022 A.M.

Signature: [Handwritten Signature]

Stamp: [Circular Stamp of Mount Carmel College]

RELIEVING ORDER

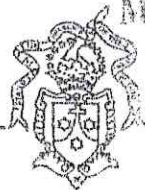
(Sr.) Rosy Leema P.W., UGC Librarian of Mount Carmel College of Teacher Education for Women, Kottayam is relieved from her duties on 01/09/2021 A.M. onwards, to join for Career Work for Ph.D. at Mahatma Gandhi University, Kottayam from 01/09/2021 A.M. to 30/06/2022 A.M.

Signature: [Handwritten Signature]

Stamp: [Circular Stamp of Mount Carmel College]

ACADEMIC YEAR 2021-2022

Leave sectioned for the faculties -Sr. Bindhumol T. (Assistant Professor in Education) from 01/04/2022 - 30/06/2022 and Sr. Rosy Leema P. W. (UGC librarian) from 01/09/2021 to 30/06/2022



MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN KOTTAYAM-4

Affiliated to Mahatma Gandhi University

RE-ACCREDITED BY NAAC WITH 'A' GRADE

Tel: 0481-2573120, 2575820

Fax: 0481-2573120

website: www.mountcarmelcollege.com

E-mail: mountcarmel_college@yahoo.com, mountcarmeltrainingcollege@gmail.com

RELIEVING ORDER

Rosy Leema P.W., UGC Librarian of this college is relieved from her duties 31-08-2021 A.N. onwards to join for course work for Ph.D. at Department of Pedagogical Sciences, Mahatma Gandhi University, Kottayam from 01-09-2021 to 28-02-2022

Kottayam

31-09-2021.


MANAGER

Manager
Mount Carmel College of Teacher Education
for Women
Kottayam-4, Ph: 0481-2573120



Prof. (Dr.) Suma Joseph
Principal

Mount Carmel College of Teacher
Education for Women
Kottayam-686 004





MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN KOTTAYAM - I

Affiliated to Mahatma Gandhi University

RE-ACCREDITED BY NAAC WITH 'A' GRADE

Tel: 0481-2573120, 2575820

Fax: 0481-2573120

website: www.mountcarmelcollege.com

E-mail: mountcarmel_college@yahoo.com, mountcarmeltrainingcollege@gmail.com


RELIEVING ORDER

Bindhumol T, Assistant Professor of this College is relieved from her duties from 31-03-2022 A.N. onwards in order to join for the Course work for the Ph.D. Programme at School of Pedagogical Sciences, Mahatma Gandhi University, Kottayam from 01-04-2022 to 30-06-2022.

Kottayam

31-03-2022




Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004



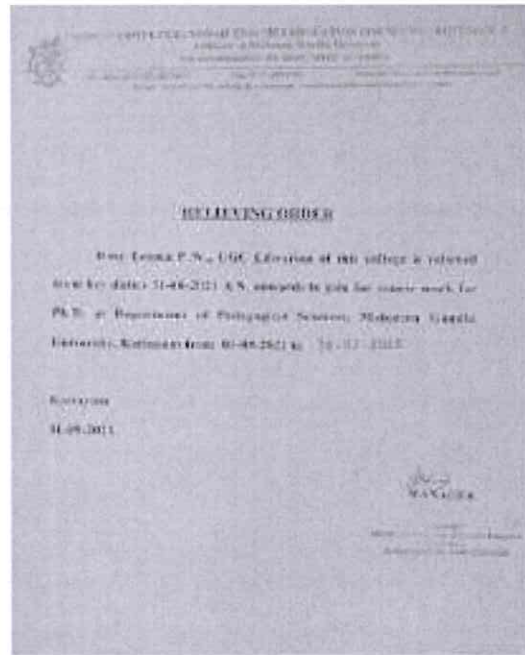
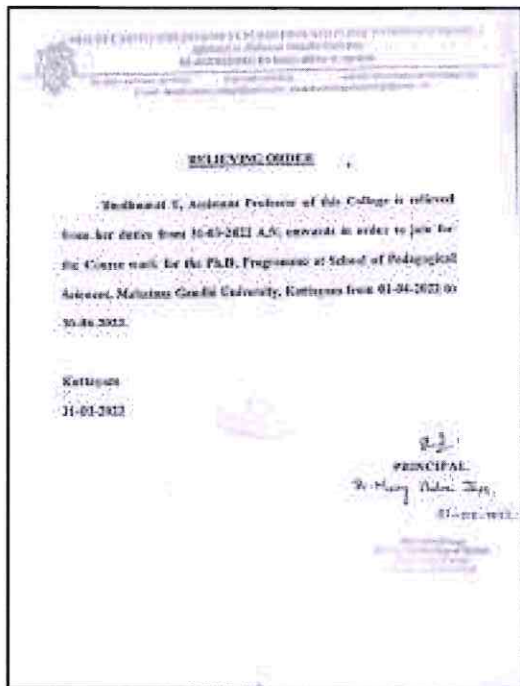
PRINCIPAL

Dr. Mary Sheba Jose

31-03-2022

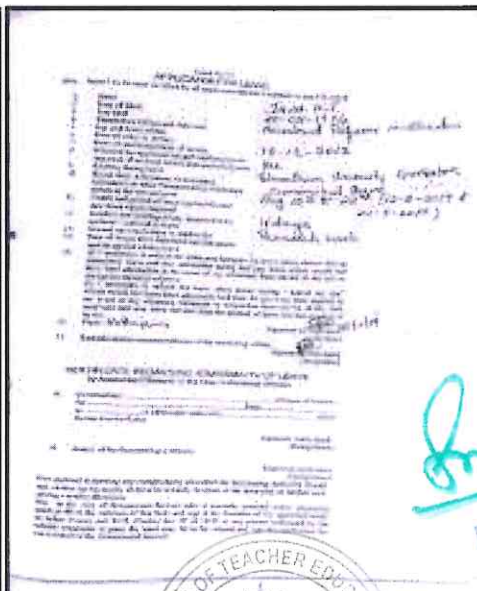
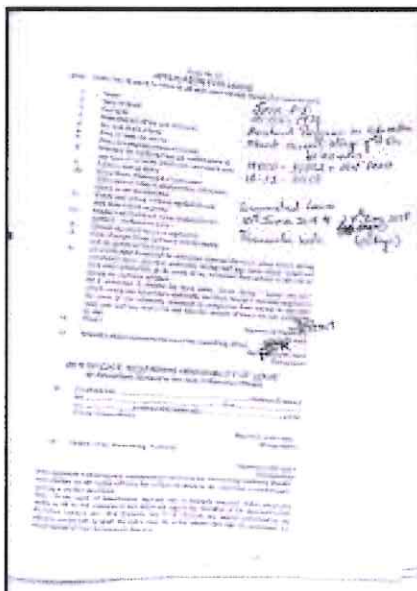
Principal-in-Charge
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004

28/02/2022 as part of their Ph.D course work. The relieving letter for course work from the college has been attached.



ACADEMIC YEAR 2019-2020

The college granted leave to Dr. Jaya P.J. and Dr. Liz Kuriakose, both Assistant Professors in Education, enabling them to focus on completing their Ph.D. studies.



Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Women
Education for Women
986 004



Form No 13
APPLICATION FOR LEAVE
Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

1. Name of Applicant : JAYA P J
2. Date of Birth : 28-05-1974
3. Post held : Asst. Professor in Education
4. Department, Office and section
5. Pay and scale of Pay
6. Date of entry in service : 18-12-2012
7. Date of commencement of Continuous service
8. Whether the applicant has got confirmation in any post, if so from which date and in which post : Yes
9. Address during leave : Kottayam
10. House rent allowance, Conveyance allowance or other compensatory allowance drawn in the present post : Commuted Leave
11. Nature and period of leave applied and date from which required : 11th Feb 2020 to 17th Feb 2020
12. Sundays/holidays, if any, proposed to be prefixed/suffixed to leave : (7 Days)
13. Ground on which leave is applied for : Preparations for Ph.D. Viva-Voce
14. Date of return from last leave and nature and period of that leave : 18-02-2020
15. (a) I undertake to refund the difference between the leave salary drawn during commuted and that admissible during half pay leave which would not have been admissible in the event of retirement from service at the end of or during the currency of leave.
(b) I undertake to refund the leave salary drawn during 'leave not due' which would not have been admissible had rule 85, Part I, not been applied in the event of my voluntary retirement resignation from service at any time until I earn half pay leave not less than the amount of leave not due availed of by me.
16. Place: Kottayam
17. Remarks and or recommendation of the controlling officer.

Signature of applicant
(with date)

Signature (with date) and
designation.

Certificate Regarding Admissibility of Leave
By Account General in the case of Gazatted officers

18. Certified that (Nature of leave)
for from
to is admissible under
Rule of Kerala Service Rules."

Signature (with date)
Designation.

19. Orders of the sanctioning authority:

Signature (with date)
Designation.

If the applicant is drawing any compensatory allowance the sanctioning authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying a similar allowance.

Note:- In the case of a Government servant who is mentally unsound and or physically unable to fill in the columns of this form and sign it, the guardian of his appointment under the Indian Lunacy Act, 1912(Central Act IV of 1912) or any person authorised by the column and sign the application for and on behalf of the Government servant.



Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004

Note: Items 1 to 16 must be filled by all applicants whether gazetted or non gazetted

Form No. 13
APPLICATION FOR LEAVE

1. Name: **JAYA P J**
2. Date of Birth: **28-05-1974**
3. Post held: **Assistant Professor in Education**
4. Department Office and Selection: **Mount Carmel College of P.E.W.**
5. Pay and Scale of pay: **for women's**
6. Date of entry in service: **1980-35862 + AOP 6000**
7. Date of commencement of service: **18-12-2012**
8. Whether the applicant has got confirmation in any post, if so from which date and which post: **1980-35862 + AOP 6000**
9. Address during leave: **18-12-2012**
10. House Rent Allowance, Conveyance Allowance or other Compensatory Allowance drawn in the present post: **18-12-2012**
11. Nature and period of leave applied for and date from which required: **Commuted Leave**
12. Sundays and holidays if any proposed to be prefixed / suffixed to leave: **10th June 2019 to 29th June 2019**
13. Ground on which leave is applied for: **Research work (20 days)**
14. Date of return from last leave and the nature and the period of that leave: **(20 days)**
15. (a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have been admissible in the event of my retirement from service at the end or during the currency of leave
(b) I undertake to refund the leave salary drawn during "Leave not due" which would not have been admissible had Rule 84 part I not been applied in the event of my voluntary retirement or resignation from service at any time until earn half pay leave not less than the amount of leave not due availed of by me.
16. Place: **29/6/2019**

Commuted Leave
10th June 2019 to 29th June 2019
Research work (20 days)

17. Remarks and/or recommendation of the controlling officer
Signature of Applicant (with date)
Signature (with date)
Designation

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
by Accountant General in the case of Gazetted Officers

18. Certified that.....(Nature of Leave)
for.....from.....
to.....is admissible under rule.....of the
Kerala Service Rules.

19. Orders of the Sanctioning Authority
Signature (with date)
(Designation)

If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or another post carrying a similar allowance.
Note: In the case of Government Servant who is mentally unsound and/or physically unable to fill in the columns of this form and sign it the Guardian of his appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or any person authorised by the authority competent to grant the leave may fill in the column and sign the application for and on behalf of the Government Servant.

Suma Joseph

Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004



ACADEMIC YEAR 2018-2019

The college approved research leave for Dr. Jaya P.J. and Dr. Liz Kuriakose, both Assistant Professors in Education, to facilitate their Ph.D. studies.

Form No. 11
APPLICATION FOR LEAVE
 (To be filled by the applicant, whether sanctioned or not sanctioned)

1. Name: **J. P. JAYA**
 2. Date of Birth: **04-05-1977**
 3. Designation: **Assistant Professor in Education**
 4. Date of joining: **10-08-2012**
 5. Date of commencement of period: **10-08-2018 to 10-08-2019**
 6. Reason for application: **Ph.D. Studies**
 7. Name of the institution: **St. Ann's College, Kottayam**
 8. Address: **St. Ann's College, Kottayam**
 9. Name of the institution: **St. Ann's College, Kottayam**
 10. Name of the institution: **St. Ann's College, Kottayam**
 11. Name of the institution: **St. Ann's College, Kottayam**
 12. Name of the institution: **St. Ann's College, Kottayam**
 13. Name of the institution: **St. Ann's College, Kottayam**
 14. Name of the institution: **St. Ann's College, Kottayam**
 15. Name of the institution: **St. Ann's College, Kottayam**
 16. Name of the institution: **St. Ann's College, Kottayam**
 17. Name of the institution: **St. Ann's College, Kottayam**

CERTIFICATE REGARDING RESPONSIBILITY OF LEAVE
 (To be filled by the Head of Institution)

18. Name of the institution: **St. Ann's College, Kottayam**
 19. Name of the institution: **St. Ann's College, Kottayam**
 20. Name of the institution: **St. Ann's College, Kottayam**
 21. Name of the institution: **St. Ann's College, Kottayam**

Form No. 11
APPLICATION FOR LEAVE
 (To be filled by the applicant, whether sanctioned or not sanctioned)

1. Name: **J. P. JAYA**
 2. Date of Birth: **04-05-1977**
 3. Designation: **Assistant Professor in Education**
 4. Date of joining: **10-08-2012**
 5. Date of commencement of period: **10-08-2018 to 10-08-2019**
 6. Reason for application: **Ph.D. Studies**
 7. Name of the institution: **St. Ann's College, Kottayam**
 8. Address: **St. Ann's College, Kottayam**
 9. Name of the institution: **St. Ann's College, Kottayam**
 10. Name of the institution: **St. Ann's College, Kottayam**
 11. Name of the institution: **St. Ann's College, Kottayam**
 12. Name of the institution: **St. Ann's College, Kottayam**
 13. Name of the institution: **St. Ann's College, Kottayam**
 14. Name of the institution: **St. Ann's College, Kottayam**
 15. Name of the institution: **St. Ann's College, Kottayam**
 16. Name of the institution: **St. Ann's College, Kottayam**
 17. Name of the institution: **St. Ann's College, Kottayam**

CERTIFICATE REGARDING RESPONSIBILITY OF LEAVE
 (To be filled by the Head of Institution)

18. Name of the institution: **St. Ann's College, Kottayam**
 19. Name of the institution: **St. Ann's College, Kottayam**
 20. Name of the institution: **St. Ann's College, Kottayam**
 21. Name of the institution: **St. Ann's College, Kottayam**

Form No. 11
APPLICATION FOR LEAVE
 (To be filled by the applicant, whether sanctioned or not sanctioned)

1. Name: **LIZ KURIAKOSE**
 2. Date of Birth: **10-11-1976**
 3. Designation: **Assistant Professor in Education**
 4. Date of joining: **10-08-2012**
 5. Date of commencement of period: **10-11-2018 to 10-11-2019**
 6. Reason for application: **Ph.D. Studies**
 7. Name of the institution: **St. Ann's College, Kottayam**
 8. Address: **St. Ann's College, Kottayam**
 9. Name of the institution: **St. Ann's College, Kottayam**
 10. Name of the institution: **St. Ann's College, Kottayam**
 11. Name of the institution: **St. Ann's College, Kottayam**
 12. Name of the institution: **St. Ann's College, Kottayam**
 13. Name of the institution: **St. Ann's College, Kottayam**
 14. Name of the institution: **St. Ann's College, Kottayam**
 15. Name of the institution: **St. Ann's College, Kottayam**
 16. Name of the institution: **St. Ann's College, Kottayam**
 17. Name of the institution: **St. Ann's College, Kottayam**

CERTIFICATE REGARDING RESPONSIBILITY OF LEAVE
 (To be filled by the Head of Institution)

18. Name of the institution: **St. Ann's College, Kottayam**
 19. Name of the institution: **St. Ann's College, Kottayam**
 20. Name of the institution: **St. Ann's College, Kottayam**
 21. Name of the institution: **St. Ann's College, Kottayam**

Form No. 11
APPLICATION FOR LEAVE
 (To be filled by the applicant, whether sanctioned or not sanctioned)

1. Name: **LIZ KURIAKOSE**
 2. Date of Birth: **10-11-1976**
 3. Designation: **Assistant Professor in Education**
 4. Date of joining: **10-08-2012**
 5. Date of commencement of period: **10-11-2018 to 10-11-2019**
 6. Reason for application: **Ph.D. Studies**
 7. Name of the institution: **St. Ann's College, Kottayam**
 8. Address: **St. Ann's College, Kottayam**
 9. Name of the institution: **St. Ann's College, Kottayam**
 10. Name of the institution: **St. Ann's College, Kottayam**
 11. Name of the institution: **St. Ann's College, Kottayam**
 12. Name of the institution: **St. Ann's College, Kottayam**
 13. Name of the institution: **St. Ann's College, Kottayam**
 14. Name of the institution: **St. Ann's College, Kottayam**
 15. Name of the institution: **St. Ann's College, Kottayam**
 16. Name of the institution: **St. Ann's College, Kottayam**
 17. Name of the institution: **St. Ann's College, Kottayam**

CERTIFICATE REGARDING RESPONSIBILITY OF LEAVE
 (To be filled by the Head of Institution)

18. Name of the institution: **St. Ann's College, Kottayam**
 19. Name of the institution: **St. Ann's College, Kottayam**
 20. Name of the institution: **St. Ann's College, Kottayam**
 21. Name of the institution: **St. Ann's College, Kottayam**



Prof. (Dr.) Suma Joseph
 Principal
 Mount Carmel College of Teacher
 Education for Women
 Kottayam - 686 004

Form No.13
APPLICATION FOR LEAVE

Note : Items 1 to 16 must be filled by all applicants whether Gazetted or non-Gazetted

1. Name : LIZ KURIAKOSE
2. Date of Birth : 04-05-1979
3. Post held : Assistant Professor
4. Department Office and Selection : Mount Carmel College of Teacher Education for Women
5. Pay and Scale of pay : 15600 - 39100 + 6000 (AGP)
6. Date of entry in service : 05-06-2006
7. Date of commencement of service : Yes
8. Whether the applicant has got confirmation in any post, If so from which date and which post. : Changanassery (1); Rubber Board PO; Puthuppa
9. Address during leave : 11-06-2018 to 13-06-2018 (3 days)
10. House Rent Allowance, Conveyance Allowance or other Compensatory Allowance drawn in the present post : 18-06-2018 to 28-06-2018 (11 days)
11. Nature and period of leave applied for and date from which required : Research work
12. Sundays and holidays if any proposed to be prefixed / suffixed to leave : Total : 14 days
13. Ground on which leave is applied for : Research work
14. Date of return from last leave and the nature and the period of that leave
15. (a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have been admissible in the event of my retirement from service at the end or during the currency of leave
 (b) I undertake to refund the leave salary drawn during "Leave not due" which would not have been admissible had Rule 84 part I not been applied in the event of my voluntary retirement or resignation from service at any time until earn half pay leave not less than the amount of leave not due availed of by me.
16. Place :
17. Remarks and/or recommendation of the controlling officer :
 Signature of Applicant (with date) : [Signature] 5/6/18
 Signature (with date) : [Signature] 5/6/18
 Designation :

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
 by Accountant General in the case of Gazetted Officers

18. Certified that.....(Nature of Leave)
 for.....from.....
 to.....is admissible under rule.....of the
 Kerala Service Rules.

Signature (with date)
 (Designation)

19. Orders of the Sanctioning Authority

Signature (with date)
 (Designation)

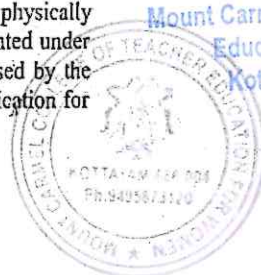
If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or another post carrying a similar allowance.

Note : In the case of Government Servant who is mentally unsound and/or physically unable to fill in the columns of this form and sign it the Guardian of his appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or any person authorised by the authority competent to grant the leave may fill in the column and sign the application for and on behalf of the Government Servant.

[Signature]

Prof. (Dr.) Suma Joseph
 Principal

Mount Carmel College of Teacher Education for Women
 Kottayam-686 004



Form No.13
APPLICATION FOR LEAVE

Note : Items 1 to 16 must be filled by all applicants whether Gazetted or non-Gazetted

1. Name : LIZ KURIAKOSK
2. Date of Birth : 04-05-1979
3. Post held : Assistant Professor
4. Department Office and Selection : Mount Carmel College of Teacher Education
5. Pay and Scale of pay : 15600-39100 + 6000 (Awp) for Women
6. Date of entry in service : 05-06-2006
7. Date of commencement of service : Yes
8. Whether the applicant has got confirmation in any post, If so from which date and which post. : Chuzhappan (H); Rubber Board P.O, Pudukkottai
9. Address during leave : 03-09-2018 to 13-09-2018
10. House Rent Allowance, Conveyance Allowance or other Compensatory Allowance drawn in the present post : Research work.
11. Nature and period of leave applied for and date from which required
12. Sundays and holidays if any proposed to be prefixed / suffixed to leave
13. Ground on which leave is applied for
14. Date of return from last leave and the nature and the period of that leave
15. (a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have been admissible in the event of my retirement from service at the end or during the currency of leave
 (b) I undertake to refund the leave salary drawn during "Leave not due" which would not have been admissible had Rule 84 part I not been applied in the event of my voluntary retirement or resignation from service at any time until earn half pay leave not less than the amount of leave not due availed of by me.
16. Place : Kottayam
17. Remarks and/or recommendation of the controlling officer

Signature of Applicant (with date) : *[Signature]* 30/08/18
 Signature (with date) : *[Signature]* 30/08/18
 Designation

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
 by Accountant General in the case of Gazetted Officers

18. Certified that.....(Nature of Leave)
 for..... from.....
 to..... is admissible under rule..... of the
 Kerala Service Rules.

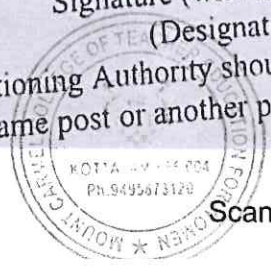
Signature (with date)
 (Designation)

19. Orders of the Sanctioning Authority

Signature (with date)
 (Designation)

[Handwritten Signature]

Principal
 Mount Carmel College of Teacher
 Education for Women
 Kottavam- 686 004



1. Name : **L12 KURIAKOSE**
2. Date of Birth : **04-05-1979**
3. Post held : **Assistant Officer, Mount Carmel College of Teacher Education for Women**
4. Department Office and Selection : **05-06-2006**
5. Pay and Scale of pay : **Chuppatt (H) ; Rubber Board P.O**
6. Date of entry in service : **Puthupally ; Kottayam - 686009**
7. Date of commencement of service : **23-10-18 to 31-10-18 (9 days)**
8. Whether the applicant has got confirmation in any post, If so from which date and which post : **Research work**
9. Address during leave
10. House Rent Allowance, Conveyance Allowance or other Compensatory Allowance drawn in the present post
11. Nature and period of leave applied for and date from which required
12. Sundays and holidays if any proposed to be prefixed / suffixed to leave
13. Ground on which leave is applied for
14. Date of return from last leave and the nature and the period of that leave
15. (a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have been admissible in the event of my retirement from service at the end or during the currency of leave
 (b) I undertake to refund the leave salary drawn during "Leave not due" which would not have been admissible had Rule 84 part I not been applied in the event of my voluntary retirement or resignation from service at any time until earn half pay leave not less than the amount of leave not due availed of by me.
16. Place :
 Signature of Applicant *[Signature]* 22/10/18
 (with date)
 Signature (with date) *[Signature]* 22/10/18
 Designation
17. Remarks and/or recommendation of the controlling officer

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
 by Accountant General in the case of Gazetted Officers

18. Certified that.....(Nature of Leave)
 for.....from.....
 to.....is admissible under rule.....of the
 Kerala Service Rules.

Signature (with date)
 (Designation)

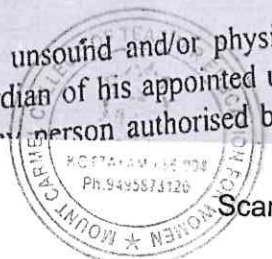
19. Orders of the Sanctioning Authority

Signature (with date)
 (Designation)

If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or another post carrying a similar allowance.

Note : In the case of Government Servant who is mentally unsound and/or physically infirm, this form should be filled by the guardian or the person authorised by the

Prof. (Dr.) Suma Joseph
 Principal
 Mount Carmel College of Teacher Education for Women
 Kottayam- 686 004



Form No. 13
APPLICATION FOR LEAVE

Note: Items 1 to 16 must be filled by all applicants whether Gazetted or non-Gazetted

1. Name: **JAYA.P.J**
2. Date of Birth: **28-05-1974**
3. Post held: **Assistant Professor in Edn,**
4. Department Office and Selection: **Mt. Carmel College of Teacher Education**
5. Pay and Scale of pay:
6. Date of entry in service: **18-12-2012**
7. Date of commencement of service:
8. Whether the applicant has got confirmation in any post, if so from which date and which post:
9. Address during leave: **Palakadai House**
10. House Rent Allowance, Conveyance Allowance or other Compensatory Allowance drawn in the present post: **Chozhiyakadu**
Channaiyadu. P.O, Kottayam-686533
11. Nature and period of leave applied for and date from which required: **23-10-2018 to 27-10-2018**
12. Sundays and holidays if any proposed to be prefixed / suffixed to leave:
13. Ground on which leave is applied for: **Hospitalization of Husband**
14. Date of return from last leave and the nature and the period of that leave:
15. (a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have been admissible in the event of my retirement from service at the end or during the currency of leave
 (b) I undertake to refund the leave salary drawn during "Leave not due" which would not have been admissible had Rule 84 part I not been applied in the event of my voluntary retirement or resignation from service at any time until earn half pay leave not less than the amount of leave not due availed of by me.
16. Place: **Signature of Applicant** *(with date)* **22/10/18**
17. Remarks and/or recommendation of the controlling officer: **Signature** *(with date)*
Designation

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
 by Accountant General in the case of Gazetted Officers

18. Certified that.....(Nature of Leave)
 for.....from.....
 to.....is admissible under rule.....of the
 Kerala Service Rules.
 Signature (with date)
 (Designation)
19. Orders of the Sanctioning Authority
 Signature (with date)
 (Designation)

If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or another post carrying a similar allowance.

Note: In the case of Government Servant who is mentally unsound and/or physically unable to fill in the columns of this form and sign it the Guardian of his appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or any person authorised by the authority competent to grant the leave may fill in the column and sign the application for and on behalf of the Government Servant.

(Signature)
Prof. (Dr.) Suma Joseph
 Principal
 Mount Carmel College of Teacher
 Education for Women
 Kottayam- 686 004



Form No 11
APPLICATION FOR LEAVE

Note: Items 1 to 16 must be filled by all applicants whether gazetted or non gazetted

- 1 Name
- 2 Date of Birth
- 3 Post held
- 4 Department Office and Selection
- 5 Pay and Scale of pay
- 6 Date of entry in service
- 7 Date of commencement of service
- 8 Whether the applicant has got confirmation in any post, If so from which date and which post.
- 9 Address during leave
- 10 House Rent Allowance, Conveyance Allowance or other Compensatory Allowance drawn in the present post
- 11 Nature and period of leave applied for and date from which required
- 12 Sundays and holidays if any proposed to be prefixed / suffixed to leave
- 13 Ground on which leave is applied for
- 14 Date of return from last leave and the nature and the period of that leave
- 15 (a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have been admissible in the event of my retirement from service at the end or during the currency of leave
(b) I undertake to refund the leave salary drawn during "Leave not due" which would not have been admissible had Rule 84 part I not been applied in the event of my voluntary retirement or resignation from service at any time until earn half pay leave not less than the amount of leave not due availed of by me.
- 16 Place :

112 KURIAPOST
04-03-1977
Baccalaureat P. 2006
05-06-2006
05-06-2006

03-012-2018 to 19-12-2018

To complete research work.

Signature of Applicant (with date) 03/12/18
Signature (with date)
Designation

17. Remarks and/or recommendation of the controlling officer

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
by Accountant General in the case of Gazetted Officers

18. Certified that.....(Nature of Leave)
for.....from.....
to.....is admissible under rule.....of the
Kerala Service Rules.

Signature (with date)
(Designation)

19. Orders of the Sanctioning Authority

Signature (with date)
(Designation)

If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or another post carrying a similar allowance.

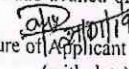
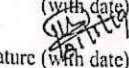
Note : In the case of Government Servant who is mentally unsound and/or physically unable to fill in the columns of this form and sign it the Guardian of his appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or any person authorised by the authority competent to grant the leave may fill in the column and sign the application for and on behalf of the Government Servant.



Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam-686 004

Form No 11
APPLICATION FOR LEAVE

Note: Items 1 to 16 must be filled by all applicants whether Gazetted or non-Gazetted

1	Name	JAYA P.T
2	Date of Birth	28-05-1974
3	Post held	ASSISTANT PROFESSOR IN C.M.
4	Department Office and Selection	
5	Pay and Scale of pay	
6	Date of entry in service	18-12-2012
7	Date of commencement of service	
8	Whether the applicant has got confirmation in any post. If so from which date and which post.	Yes
9	Address during leave	Mt. Carmel College of Teachers Education Kottayam
10	House Rent Allowance, Conveyance Allowance or other Compensatory Allowance drawn in the present post	
11	Nature and period of leave applied for and date from which required	28th Jan to 1st Feb, 2019. (5 Days)
12	Sundays and holidays if any proposed to be prefixed / suffixed to leave	
13	Ground on which leave is applied for	Research work
14	Date of return from last leave and the nature and the period of that leave	
15	(a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have been admissible in the event of my retirement from service at the end or during the currency of leave	
	(b) I undertake to refund the leave salary drawn during "Leave not due" which would not have been admissible had Rule 84 part I not been applied in the event of my voluntary retirement or resignation from service at any time until earn half pay leave not less than the amount of leave not due availed of by me.	
16	Place: Kottayam	Signature of Applicant (with date) 
17	Remarks and/or recommendation of the controlling officer	Signature (with date)  Designation

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
 by Accountant General in the case of Gazetted Officers

18. Certified that.....(Nature of Leave)
 for.....from.....
 to.....is admissible under rule.....of the
 Kerala Service Rules.

Signature (with date)
 (Designation)

19. Orders of the Sanctioning Authority

Signature (with date)
 (Designation)

If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or another post carrying a similar allowance.

Note: In the case of Government Servant who is mentally unsound and/or physically unable to fill in the columns of this form and sign it the Guardian of his appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or any person authorised by the authority competent to grant the leave may fill in the column and sign the application for and on behalf of the Government Servant.

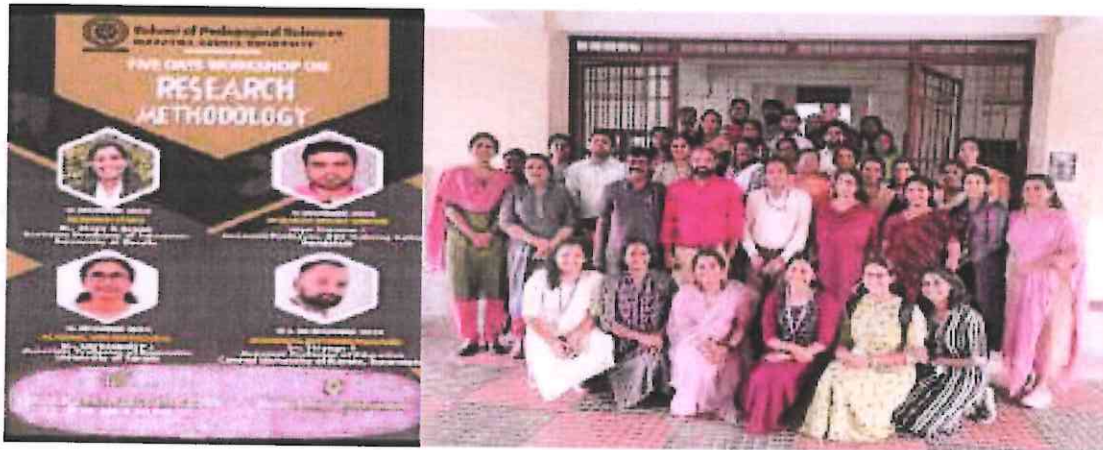




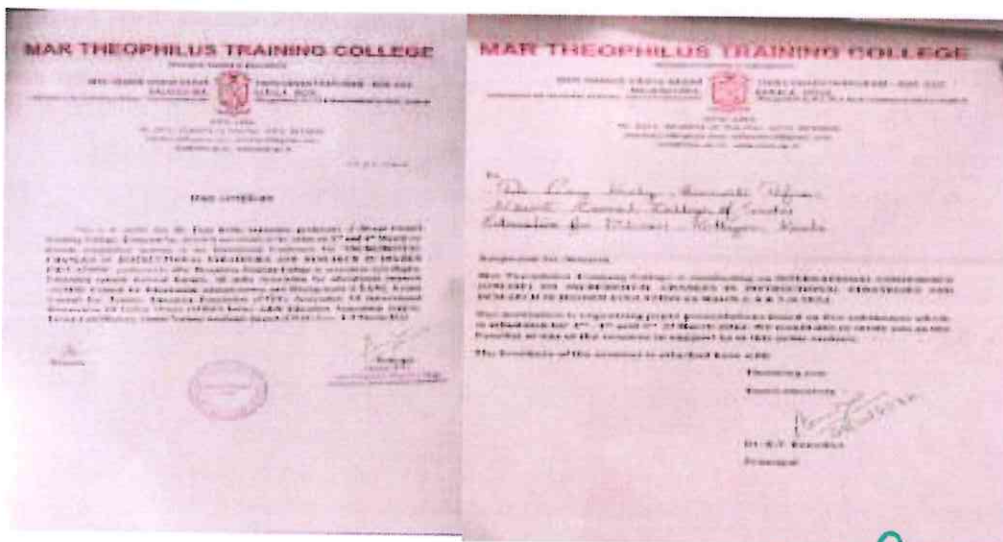
Prof. (Dr.) Suma Joseph
 Principal
 Mount Carmel College of Teacher
 Education for Women
 Kottayam- 686 004



- ❖ The institution has given opportunity to attend the five day workshop 14th to 20th December 2022 on Research Methodology conducted at School of Pedagogical Sciences, M G university for Dr.NidhuNeena Varghese and Anu M George faculties of this institution.



- The institution has given opportunity to Dr.LissyKoshyto attend and serve as judge on 3rd and 4th march 2022 for seminar completion sessions in the international conference on 'Incremental Changes In Instructional Strategies And Research In Higher Education' held at Mar Theophilous Training college Nalanchira, Thiruvananthapuram.

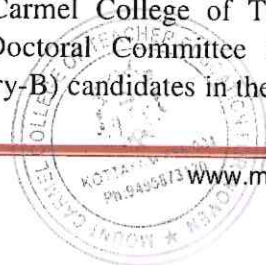


2. Guide ship in other University departments and Opportunity to attend Doctoral Committee Meeting

Dr.Pushpa Marian and Dr.LissyKoshi, had guide ship in department of Education at Bharathiar University and Dr. Suma Joseph has guide ship at School of Physical Education, Mahathma Gandhi University, Kottayam.

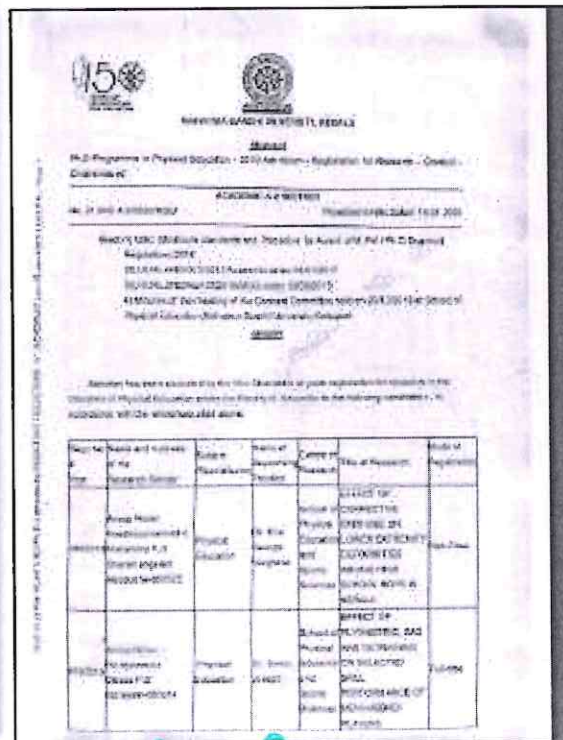
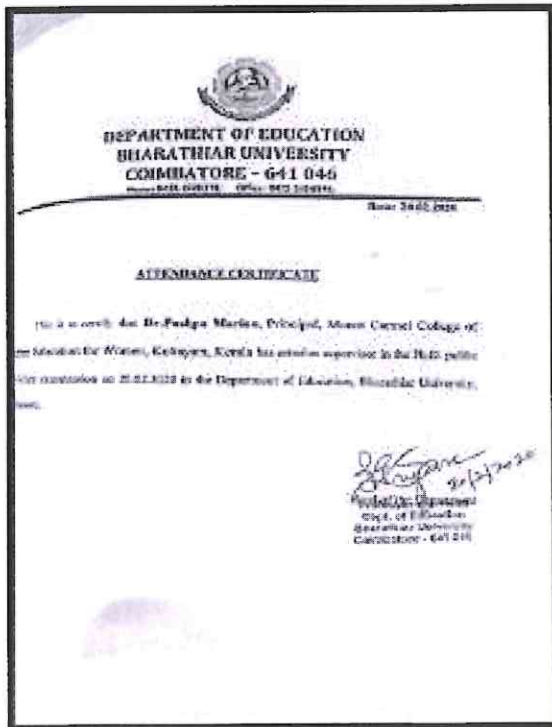
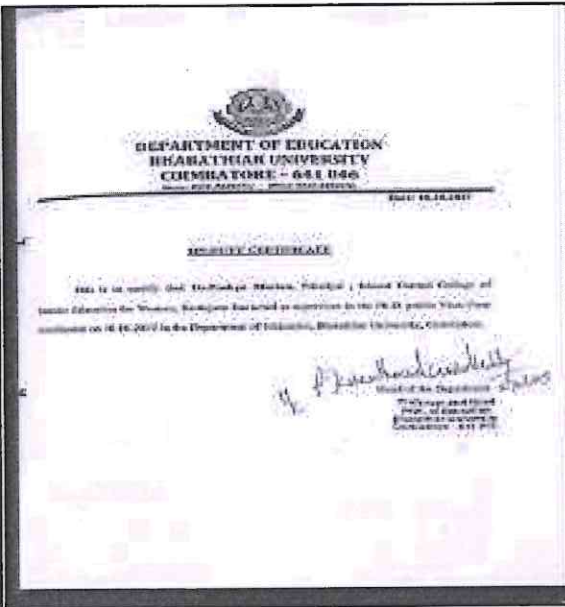
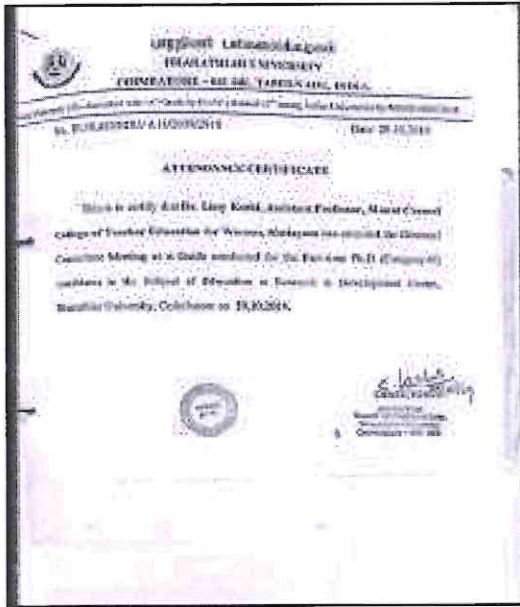
- Dr. Pushpa Marian, Principal, Mount Carmel College of Teacher Education for Women, Kottayam has attended the Doctoral Committee Meeting as a Guide conducted for the Part-time Ph.D (Category-B) candidates in the Subject of Education

Suma Joseph
 Prof. (Dr.) Suma Joseph
 Principal
 Mount Carmel College of Teacher
 Education for Women
 Kottayam-686 004

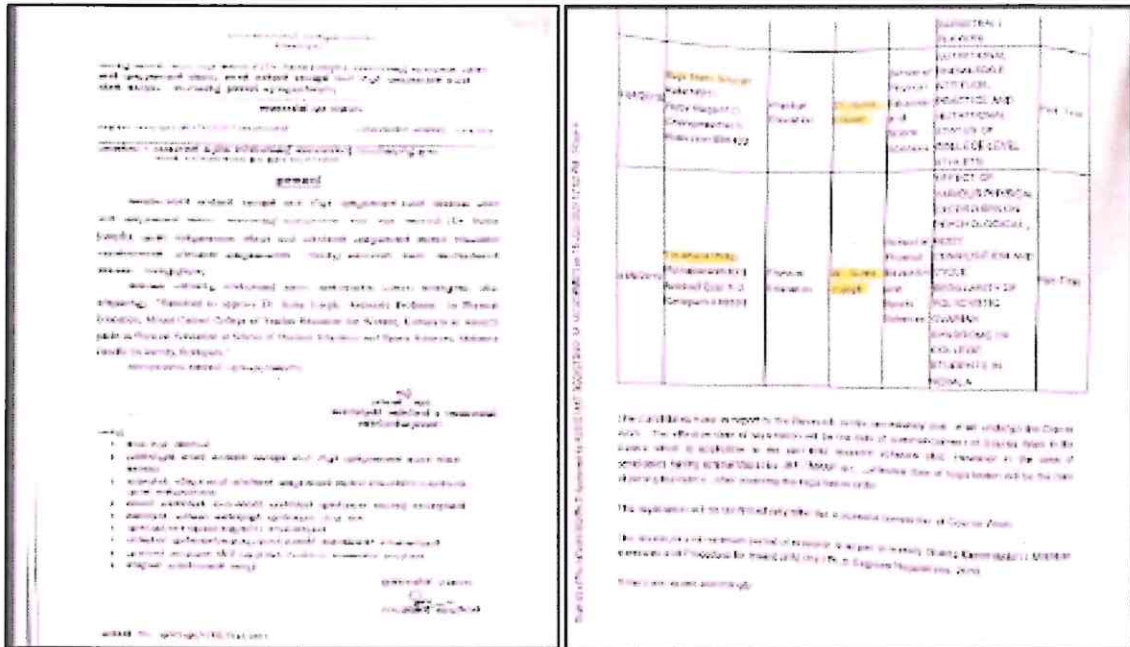


at Research & Development Centre, Bharathiar University, Coimbatore on 10.10.2019.

- Dr. Lissy Koshi, Assistant Professor, Mount Carmel College of Teacher Education for Women, Kottayam has attended the Doctoral Committee Meeting as a Guide conducted for the Part-time Ph.D. (Category-B) candidates in the Subject of Education at Research & Development Centre, Bharathiar University, Coimbatore on 29.10.2019.



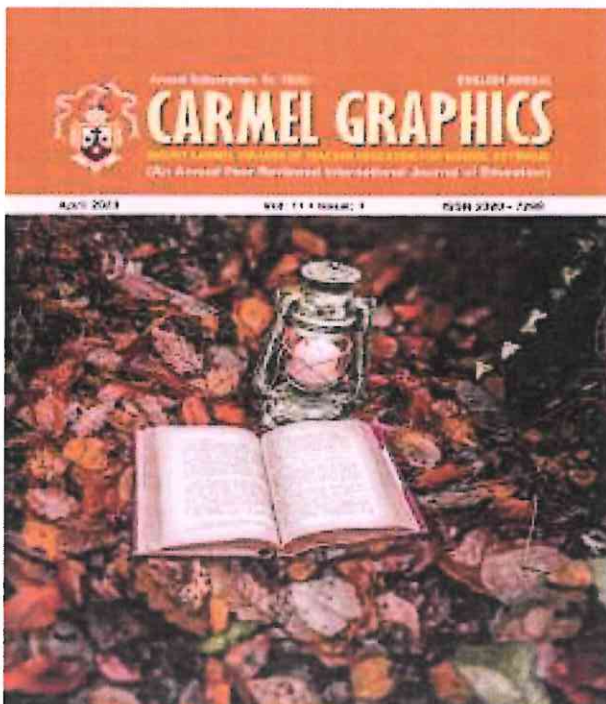
[Signature]
Principal
Mount Carmel College of Teacher Education for Women, Kottayam - 686 004



3. Research Publication in Carmel Graphics (ISSN 2320-7299 RNI KERENG/2013/48938)

Carmel Graphics is an Annual Peer Reviewed International Journal of Education published by Mount Carmel College of Teacher Education for Women, Kottayam, Kerala, since 2013, to promote research and professional development of teacher educators, teachers and research scholars. The journal is beneficial to academicians, researchers, administrators and others who are involved in the dissemination of innovative ideas and educational findings. It will also be an outlet to express various educational doctrines and to arrive at relevant conclusions related to the field of education. <http://mountcarmelcollege.ac.in/carmel-graphics/carmel-graphics>

CARMEL GRAPHICS 2023



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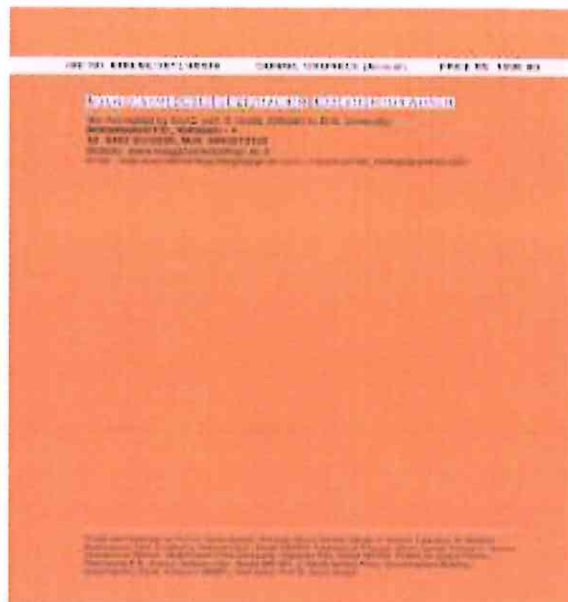
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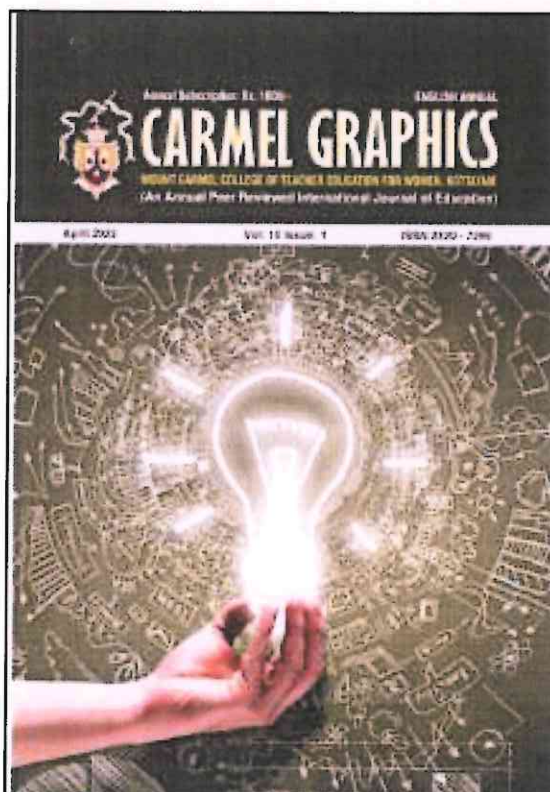


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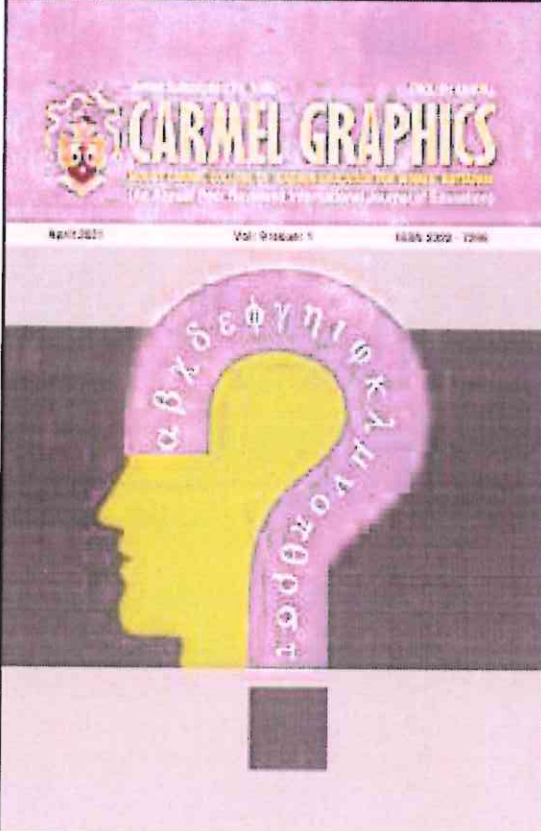


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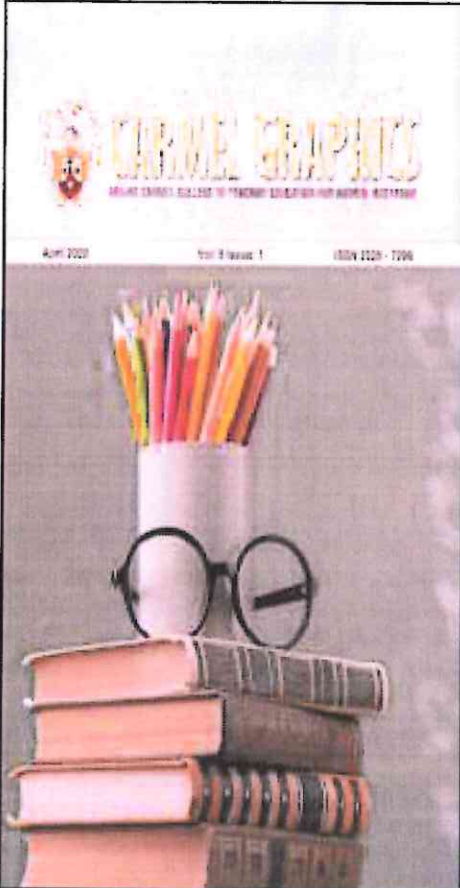



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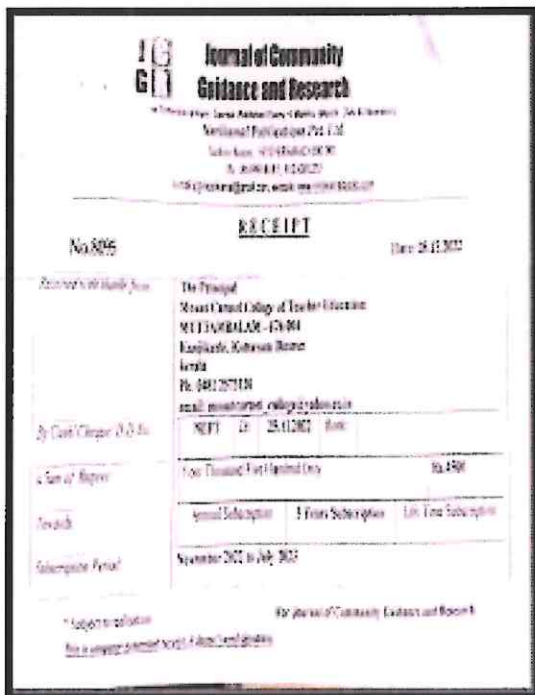
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4. Mount Carmel College Library

Mount Carmel College Library is equipped with all the modern facilities for a college library, like Online information zone, Electronic Resource Centre (ERC), Online Public Access Catalogue (OPAC), Digital Library, Reprographic facilities N-LIST, DELNET etc. The library serves as an Information Centre not only for the faculty, researchers and students of the Mount Carmel College but also to the other scientific and research institutions around the city of letters, Kottayam. With a huge collection of books, periodicals including current titles in the field of education, theses, educational CD ROMS, E-Books, E-Journals, Newspapers and blessed with a devoted team of professionals to the guide a user with all recent information. The library functions 9 am to 5 pm Monday to Friday and from 10 to 4pm during weekends.



ORGANIZING RESEARCH CIRCLE / INTERNAL SEMINAR / INTERACTIVE SESSION ON RESEARCH

1. MOODLE Training Programme

MOODLE Training Programme was organized for the staff of our college by Titus J Sam, Consultant software Engineer, Kerala Digital University, Assistant Professor cum Software Developer, Marian College, Kuttikanam, Kerala on 19th October 2022. The programme helped the staff to get an hands on experience on MOODLE plat form and its use in teaching learning and assessment process.



2. Interactive session on Research

Dr. Mary Sheba, the principal, conducted an engaging session with the M.Ed. batch of 2020-2022 on selecting research topics. Her insightful guidance encompassed exploring relevant educational issues, improving critical thinking skills, and fostering innovative research ideas.

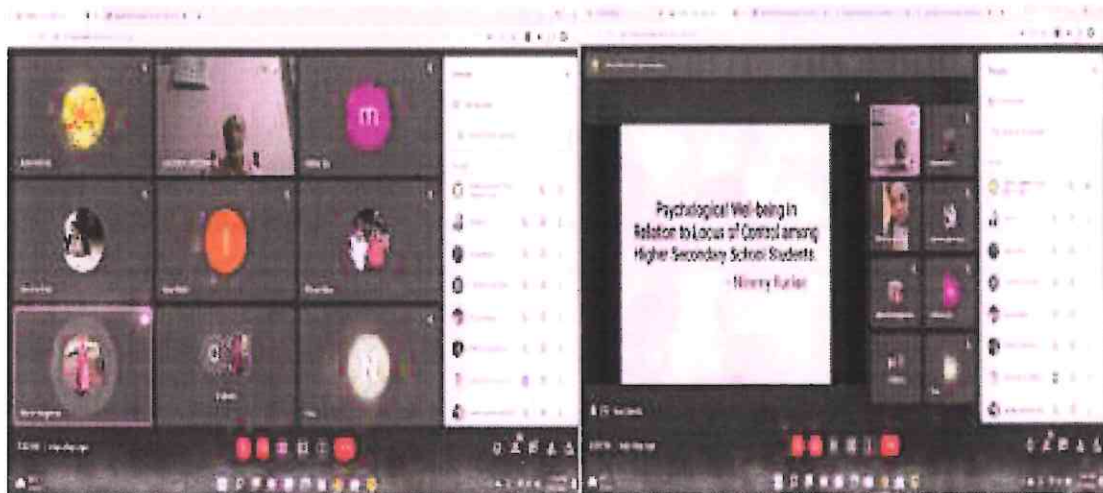


3. Proposal presentation

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Ph: 9445573129

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An online meeting was arranged on 13th July 2022 by the M.Ed. Department for finalizing the Research Title for M.Ed. 2021-2023 batch. Prof. (Dr.) P. J. Jacob, Former Research Director, Mahatma Gandhi University was the Resource Person. Prof. (Dr.) P. J. Jacob gave an idea about the relevance of the topic selection and the process of research in brief. All the M. Ed. students and faculties participated in the research discussion.



4. Carmel Forum- 'Zotero: An Aid in Managing References in Academic Writing'

As an initiative to strengthen the research and extension-activities of the institution and creation and transfer of knowledge, a monthly Webinar Series 'Carmel Forum' was formed on 18/ 06/2021 and conducted throughout the academic years 2021- 2022 and 2022 2023. It aimed to promote research- mindedness and creative thinking among the staff and students. Carmel Forum was conducted on 23rd September 2022 on the topic 'Zotero: An Aid in Managing References in Academic Writing' by the Resource Person Dr. Betsy Joseph., Assistant Professor, Titus II Teacher's Training College, Thiruvalla



5. Carmel Forum : Perspectives of Research in Education

Carmel Forum was held on 22nd November 2022 in collaboration with Loretto College, Kolkata. The class on 'Perspectives of Research in Education' was led by Dr. T. C. Thankachan, Vice Principal, St. Thomas College of Teacher Education, Pala, Kottayam.



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Mount Carmel College of Teacher
Education for Women
Kottayam



6. Carmel Forum on the topic ‘Entrepreneur Skills: A Need for Millennial Teachers’ 13th December 2022

XIX session of Carmel Forum Webinar Series on the topic ‘Entrepreneur Skills: A Need for Millennial Teachers’ was held on 13th December 2022 and the Resource Person was Dr. Rinu V. Antony, Asst. Professor, SNM Training College, Moothakunnam.



ACADEMIC YEAR 2021 -2022

7. Talk on Importance of the use of Electronic media in reading

The National Reading Week was celebrated with a Webinar on 25th June 2021. The programme introduced the students to the world of writers and media persons. The resource persons tried to highlight the importance of reading habit and the use of electronic media in reading. It was organized under the leadership of Sr. Rosy Leema P.W., UGC Librarian. It aimed to connect students with research and broaden their intellectual horizons.

Suma Joseph

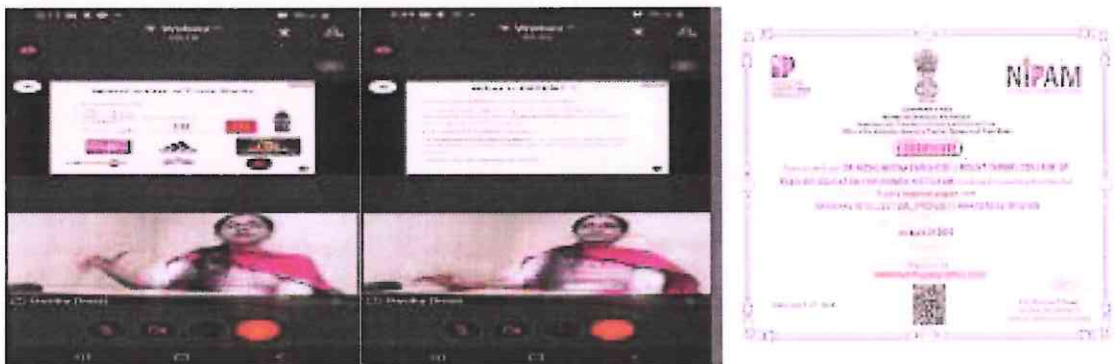
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Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004






8. Awareness class on Intellectual Property Right by NIPAM

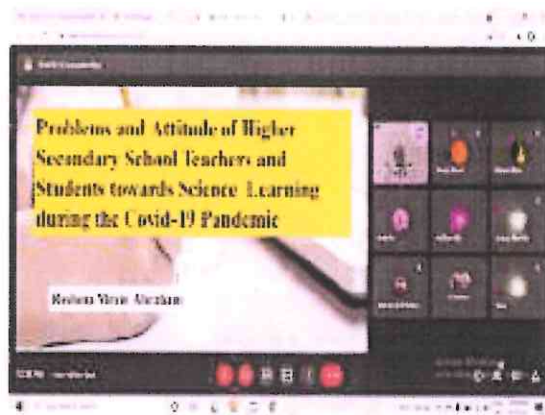
On the occasion of the 75th anniversary of independence, the Government of India has begun a mission to spread awareness on IPR among college and school students under the scheme – **National Intellectual Property Awareness Mission (NIPAM)**. IPR Awareness sessions being conducted as part of the National Intellectual Property Awareness Mission (NIPAM) on 21st April 2022. The scheme launched by the Government of India aims to spread awareness on Intellectual Property Rights (IPR), primarily among students and researchers.



9. Proposal Presentation

On August 13, 2021, the M.Ed. Department organized an online meeting to determine the research title for the M.Ed. batch of 2020-2022. Prof. (Dr.) P. J. Jacob, previously the Research Director at Mahatma Gandhi University, acted as the resource person. Prof. (Dr.) P. J. Jacob provided insights into the importance of selecting appropriate research topics and outlined the research process briefly. The meeting was attended by both M.Ed. students and faculty members, fostering a collaborative discussion on research endeavors.


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 Principal
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 Kottayam- 686 004



10. Moodle Training Programme

MOODLE Learning Management System (LMS) has been installed in the institution from 20th March, 2022. A hands-on Training programme was given to the staff on 22nd April 2022 under the guidance of Mr. Titus J. Sam, Consultant Software engineer, Kerala Digital University



ACADEMIC YEAR 2020 -2021

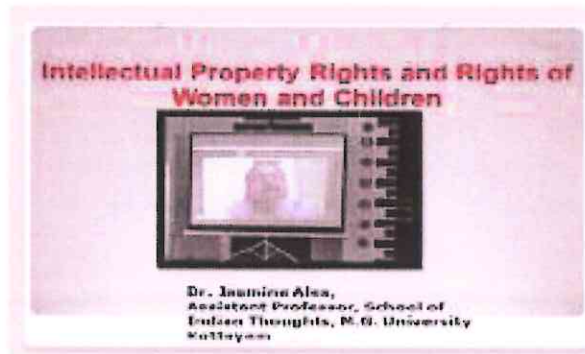
Suma Joseph

11. Webinar on 'Intellectual Property Rights and Rights of Women and Children'-. 15-02-2021



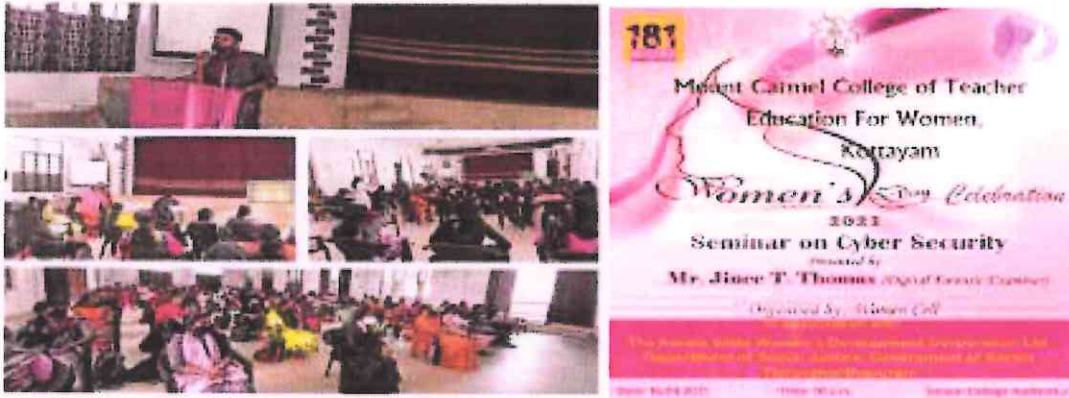
Prof. (Dr.) Suma Joseph
Mount Carmel College of Teacher Education for Women
Kottayam- 686 004

Webinar on 'Intellectual Property Rights and Rights of Women and Children' by Dr. Jasmine Alex, Assistant Professor, School of Legal Thought, MG University



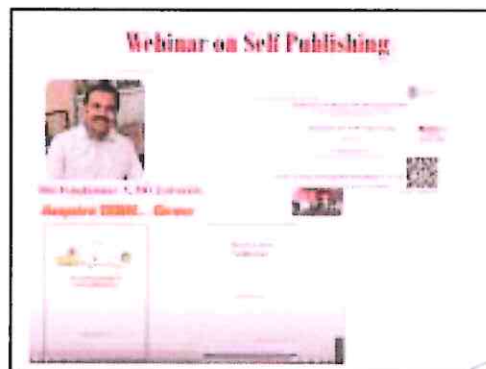
12. Seminar on 'Cyber Security'-16-03-2021

Seminar on 'Cyber Security' by Mr. JinsT.Thomas, Digital Forensic Examiner arranged by Women's Cell in association with Kerala State Women's Development Corporation Ltd. and Department of Social Justice, Government of Kerala, Thiruvananthapuram.



13. Webinar on Self-Publishing

Webinar on Self-Publishing was organised on 24th June 2020 in connection with the Reading Day by Shri Vimalkumar V, M.G. University.



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Link- <https://youtu.be/3OGEhw44ZYw>



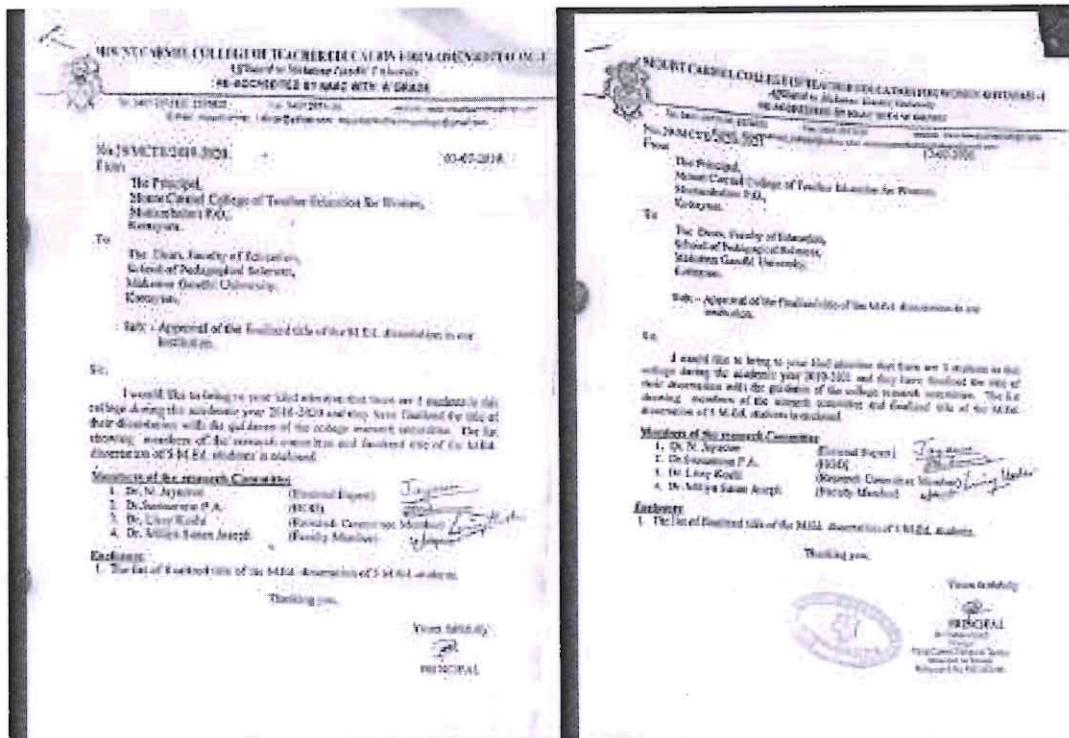
ACADEMIC YEAR 2019-2020

14. Proposal presentation of 2019-2021 batch

A meeting was arranged on 17th February 2020 by the M.Ed. Department for finalizing the Research Title for M.Ed. 2019-2021 batch. Dr. N Jayasree was the Resource Person to finalise the title and gave an idea about the relevance of the topic selection and the process of research in brief. All the M. Ed. students and faculties participated in the research discussion.

15. Proposal presentation of 2018-2020 batch

A meeting was arranged on 1st July 2019 by the M.Ed. Department for finalizing the Research Title for M.Ed. 2018-2020 batch. Dr. N Jayasree was the Resource Person to finalise the title of five M.Ed. students and gave an idea about the relevance of the topic selection and the process of research in brief. All the M. Ed. students and faculties participated in the research discussion.



The initiatives undertaken by Mount Carmel College of Teacher Education for Women, Kottayam, over the last five years have created a conducive environment for scholarly exploration and knowledge dissemination. These efforts not only enrich the academic landscape of the institution but also empower educators to make significant contributions to the field of education. As the institution continues to evolve, its commitment to supporting research endeavors remains a cornerstone of its academic mission.



Suma Joseph
Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
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MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN KOTTAYAM - 4
Affiliated to Mahatma Gandhi University
RE-ACCREDITED BY NAAC WITH 'A' GRADE

Tel: 0481-2573120, 2575820

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website www.mountcarmelcollege.com

E-mail: mountcarmel_college@yahoo.com mountcarmeltrainingcollege@gmail.com

No.29/MCTE/2019-2020

01-07-2019.

From

The Principal,
Mount Carmel College of Teacher Education for Women,
Muttambalam P.O.,
Kottayam.

To

The Dean, Faculty of Education,
School of Pedagogical Sciences,
Mahatma Gandhi University,
Kottayam.

Sub: - Approval of the finalized title of the M.Ed. dissertation in our
institution.

Sir,

I would like to bring to your kind attention that there are 5 students in this college during the academic year 2018-2020 and they have finalized the title of their dissertation with the guidance of the college research committee. The list showing members of the research committee and finalized title of the M.Ed. dissertation of 5 M.Ed. students is enclosed.

Members of the research Committee

- | | |
|----------------------------|-----------------------------|
| 1. Dr. N. Jayasree | (External Expert) |
| 2. Dr. Soosamma P.A. | (HOD) |
| 3. Dr. Lissy Koshi | (Research Committee Member) |
| 4. Dr. Miliya Susan Joseph | (Faculty Member) |

Jayasree
Soosamma
Lissy Koshi
Miliya Susan Joseph


Enclosure

1. The list of finalized title of the M.Ed. dissertation of 5 M.Ed. students.

Thanking you,

Yours faithfully




Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004


PRINCIPAL



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website: www.mountcarmelcollege.com

No.29/MCTE/2020-2021

E-mail: mountcarmel_college@yahoo.com, mountcarmeltrainingcollege@gmail.com

17-02-2020.

From

The Principal,
Mount Carmel College of Teacher Education for Women,
Muttambalam P.O.,
Kottayam.

To

The Dean, Faculty of Education,
School of Pedagogical Sciences,
Mahatma Gandhi University,
Kottayam.

Sub: - Approval of the finalized title of the M.Ed. dissertation in our institution.

Sir,

I would like to bring to your kind attention that there are 3 students in this college during the academic year 2019-2021 and they have finalized the title of their dissertation with the guidance of the college research committee. The list showing members of the research committee and finalized title of the M.Ed. dissertation of 3 M.Ed. students is enclosed.

Members of the research Committee

- | | | |
|----------------------------|-----------------------------|----------------------------|
| 1. Dr. N. Jayasree | (External Expert) | <i>Jayasree</i> |
| 2. Dr. Soosamma P.A. | (HOD) | <i>Soosamma</i> |
| 3. Dr. Lissy Koshi | (Research Committee Member) | <i>Lissy Koshi</i> |
| 4. Dr. Miliya Susan Joseph | (Faculty Member) | <i>Miliya Susan Joseph</i> |

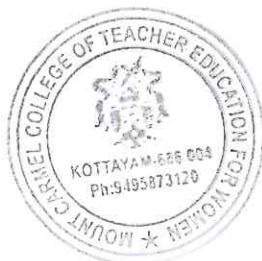
Enclosure

1. The list of finalized title of the M.Ed. dissertation of 3 M.Ed. students.

Thanking you,

Yours faithfully

Suma
PRINCIPAL



Prof. (Dr.) Suma Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam- 686 004

13/08/2021

M.Ed. Degree Programme (Two Year)
Mahatma Gandhi University Regulations PG/CSS 2019 from
2019-20 Academic Year

The Masters in Education is a two year (of four semesters) professional post graduate programme for advanced practice based study of the discipline of Education.

The M.Ed. Degree Programme is designed to develop the discipline of Teacher Education for empowering teacher educators with

- in-depth knowledge and understanding of Education
- specialisation in select areas of Education, as well as
- capabilities for research in Education.

Dissertation is an integral component of the M.Ed. Programme. It is distinct from other academic writings and involves distinctive expectations and processes. It is conceived as a curricular exercise wherein teacher educators (under the supervision of a faculty member) learn to plan and conduct research and write a research report. The dissertation work commenced in the IInd Semester.

Under the guidance of faculty members the ten students of the academic year - (2020-2022) selected research topics of their area of interest and meetings for discussions were conducted for further clarification. The finalization of the title of the Dissertation was done by a Research Committee in the Institution on Friday 13/08/2021, through online mode; constitution

of five members - the Head of the Department and three Faculty members and one external expert. The finalized titles of Dissertation will be approved by the Dean, Faculty of Education

Prof. (Dr.) Srida Joseph
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam - 686 004



Mount Carmel
College of Teacher
Education for Women
Kottayam - Ph: 9495873120

The name of the members in the Research Committee is enclosed herewith:

External Expert: Dr. P. J. Jacob

M. C.

Head of the Institution: Dr. Mary Sheba Jose

MSJ

Faculty Members

a. Dr. Lissy Koshi

Assistant Professor, B.Ed. Department.

b. Dr. Miliya Susan Joseph

Assistant Professor, M.Ed. Department

c. Dr. Nidhu Neena Varghese

Assistant Professor, M.Ed. Department

Dr. Mary Sheba Jose
Principal
Mount Carmel College of Teacher
Education for Women
Kottayam-4, Ph: 945873120

MSJ

MSJ

Designation of External Expert

Dr. P. J. Jacob

Former Professor & Director, School of Pedagogical Sciences,

Former Dean, Member Syndicate and Director of Research,
Mahatma Gandhi University,

Former Dean & Member Syndicate, Kannur University,

Former Dean, University of Kerala and SS University
of Sanskrit, Kalady.



Suma Joseph
Prin. (Dr.) Suma Joseph
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Do. 90/എം.സി.റ്റി.ഇ.എ. 2022-2023
 Email: mountcarmel_college@yahoo.com, mountcarmeltrainingcollege@gmail.com 25-08-2022

പ്രേഷിത

പ്രിൻസിപ്പാൾ-ഇൻ-ചാർജ്ജ്,
 മൗണ്ട് കാർമൽ കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഷോർ വിമൺ,
 കോട്ടയം.

സീക്രട്ടറി

ഡീൻ, ഫാക്കൽറ്റി ഓഫ് എഡ്യൂക്കേഷൻ,
 സ്കൂൾ ഓഫ് പെഡഗോഗിക്കൽ സയൻസസ്,
 മഹാത്മാഗാന്ധി യൂണിവേഴ്സിറ്റി,
 കോട്ടയം.

വിഷയം : എം. എഡ് വിദ്യാർത്ഥിനികളുടെ പ്രബന്ധങ്ങളുടെ തലകെട്ടുകളുടെ അംഗീകാരം ലഭിക്കുന്നത് സംബന്ധിച്ച്.

സർ,

മൗണ്ട് കാർമൽ കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഷോർ വിമനിയിലെ 2021-2022 അദ്ധ്യായന വർഷം പഠിക്കുന്ന 11 എം. എഡ് വിദ്യാർത്ഥിനികളുടെ പ്രബന്ധങ്ങളുടെ തലകെട്ടുകളുടെ അംഗീകാരം ലഭിക്കുന്നതിനുവേണ്ടി, കോളേജ് റിസർച്ച് കമ്മിറ്റിയുടെ മാർഗ്ഗ നിർദ്ദേശത്തോടടുത്തുള്ള പ്രബന്ധങ്ങളും, ഗവേഷണ സമിതിയിലെ അംഗങ്ങളുടെ പട്ടികയും ഇതോടൊപ്പം സമർപ്പിക്കുന്നു.

Members of the research Committee

- | | |
|-----------------------------|-----------------------------|
| 1. Dr. P.J. Jacob | (External Expert) |
| 2. Prof. Dr. Suma Joseph | (Principal - in - Charge) |
| 3. Dr. Lissy Koshi | (Research Committee Member) |
| 4. Dr. Miliya Susan Joseph | (Faculty Member) |
| 5. Dr. Nidhu Neena Varghese | (Faculty Member) |

Dr. P. J. JACOB
 (Former Director & Dean)
 Professor (Retd.)
 School of Pedagogical Sciences
 Mahatma Gandhi University
 Kottayam, Kerala - 686 560

Prof. (Dr.) ASHA J.V.
 School of Pedagogical Sciences
 Mahatma Gandhi University
 Priyadarsini Hills (P.O.)
 Kottayam - 686 560



Suma Joseph
 Principal
 Mount Carmel College of Teacher Education for Women
 Kottayam- 686 004

Prof. (Dr.) Suma Joseph
 Principal in Charge
 Mount Carmel College of Teacher Education for Women
 Kottayam-686 004, Ph: 9495873120